



# Idaho Septic Installer Online Exam Instructions

Updated October 2023

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## A. Navigate to the Online Exam

1. Go to DEQ’s [Septic and Septage](#) web page.
2. Scroll down and click on the navy blue “Septic Installer Exam” tab.
3. Click on “Idaho Septic System Installer Exam.”

▼ General Information

▼ Types of Septic Systems

▲ Septic Installer Exam

In Idaho, all septic systems must be installed by a licensed basic or complex installer (unless a homeowner establishes a standard/basic system on their property with no hired help). To be licensed as a septic installer, the applicant must provide the following information to their [local public health district](#):

- Certificate of passing the basic or complex septic installer exam
- Proof of payment to the local health district for the required registration fee
- Proof of payment to a surety company for a secure bond of \$5,000 (basic) or \$15,000 (complex)

**Septic Installer Exam**

A prospective septic installer can schedule an in-person exam with their local public health district or online through the National Onsite Wastewater Recycling Association.

Follow the steps below to take an online exam:

1. [Download and read](#) the [Idaho Septic Installer Online Exam Instructions](#).
2. [Download and read](#) the [Idaho Septic Installer Online Exam FAQs](#).
3. Open the [Idaho Septic System Installer Exam](#), create an account, and take the basic or complex exam.

▼ Nutrient-Pathogen (NP) Evaluations

4. The Idaho septic installer exam page at NOWRA.org opens.
5. Leave the DEQ Septic and Septage web page open, you may need it again later.
6. On the red circle, “Click here to create your account.” If you already created an account, skip to step 12.



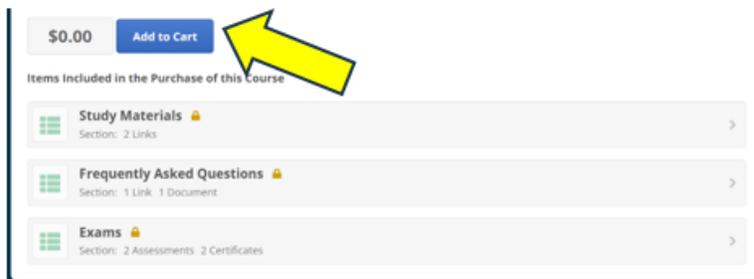
7. Complete the form to create your account. Save your password so it is accessible.
8. Click on the blue “Sign Up.”

The screenshot shows a 'Sign Up' form with several sections. On the left, there are input fields for 'First name \*', 'Last name \*', 'Email \*', and 'Password \*'. The middle section asks 'Are you a member of NOWRA (Includes local/state affiliates) or a regulator (be sure to check all that apply)? \*' with radio buttons for 'Member' and 'Non-Member'. Below this is a field for 'Please enter your license or certification number if you have one, if you do not have one enter NA: \*'. The right section contains fields for 'Name of your company or organization? \*', 'Enter your street address: \*', 'Enter your city: \*', 'Enter your state: \*', and 'Enter your zip code \*'. At the bottom, there is a section for 'Are you a member of other organizations?' with radio buttons for 'NEHA', 'NAWT', 'SDWA', and 'Not a member of listed organization'. A yellow arrow points to the blue 'Sign Up' button.

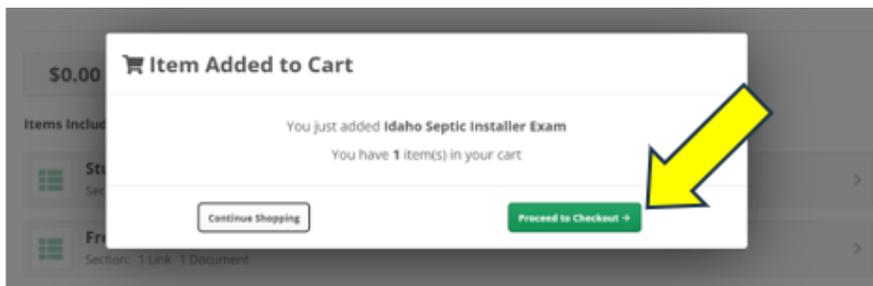
9. The NOWRA home page appears. Navigate back to the [Idaho Septic System Installer Exam](#) page.
10. On the installer exam page, click on the blue rectangular button “After Account Created Click Add to Cart.” If you already completed this step, skip to Part B “Open the Study Material.”



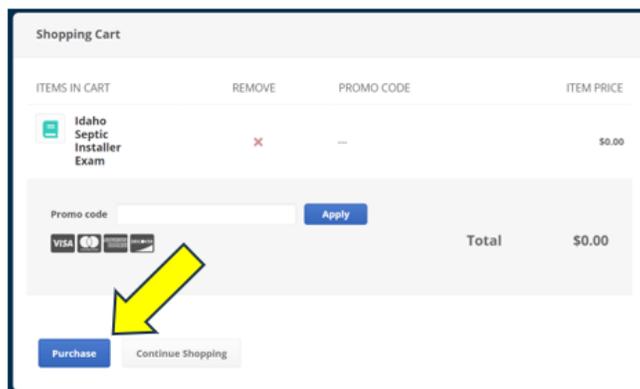
11. Scroll to the bottom of the page and click on the blue rectangle that says “Add to Cart.”



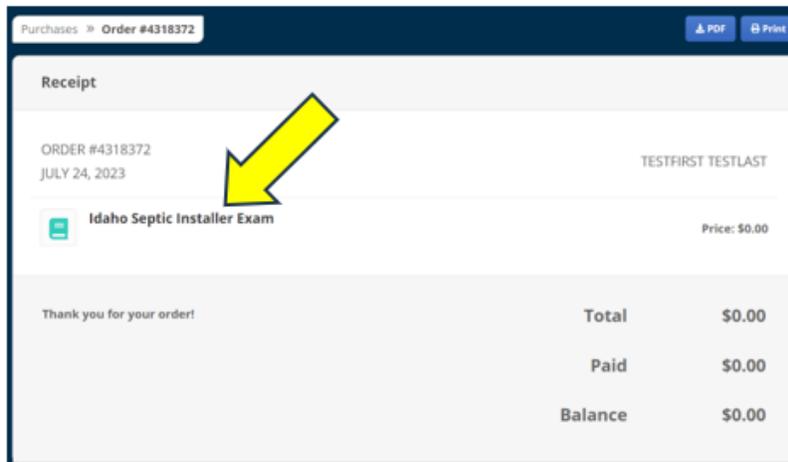
12. “Item Added to Cart” appears.  
 13. Click on “Proceed to Checkout.”



14. Click on “Purchase.” **The exam is free** so no payment information is needed.

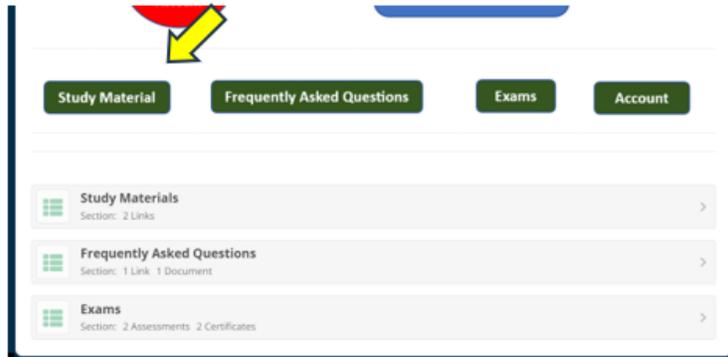


15. Click on “Idaho Septic Installer Exam” to return to the NOWRA septic installer exam page.

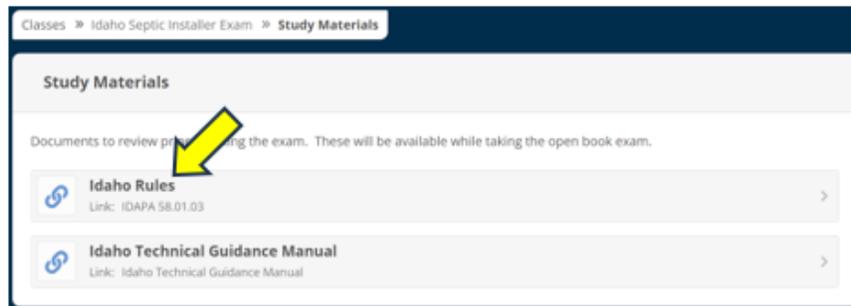


## B. Open the Study Material

1. After creating an account and adding the exam, open the study material. If you already have IDAPA 58.01.03 and the TGM open, skip to Part C “Take the Exam.”
2. Click on “Study Material.”



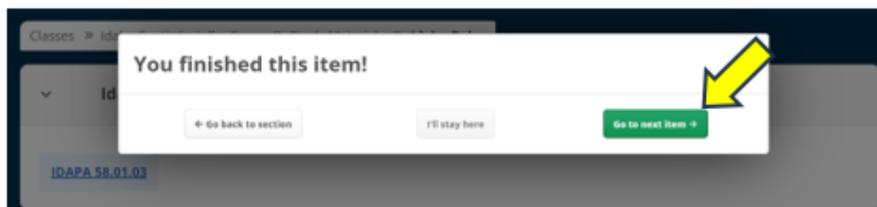
3. Click on “Idaho Rules.”



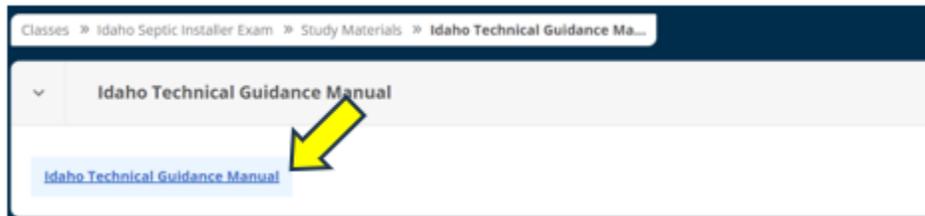
4. Click on “IDAPA 58.01.03.”



5. A new tab opens containing Idaho’s septic rules (IDAPA 58.01.03). Leave the tab open for the exam.
6. On the previous tab, click on “Go to Next Item.”



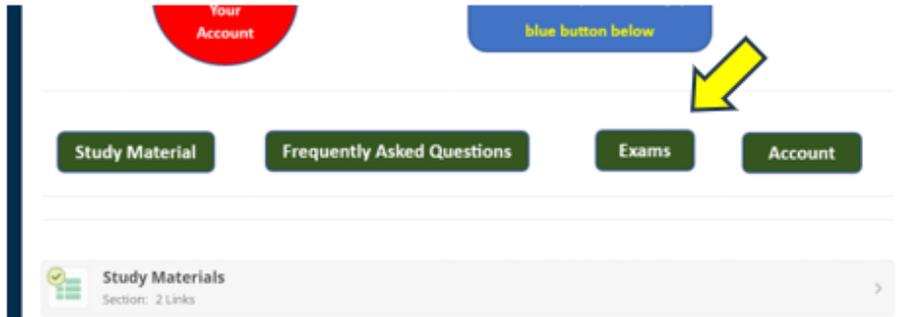
7. Click on "Idaho Technical Guidance Manual."



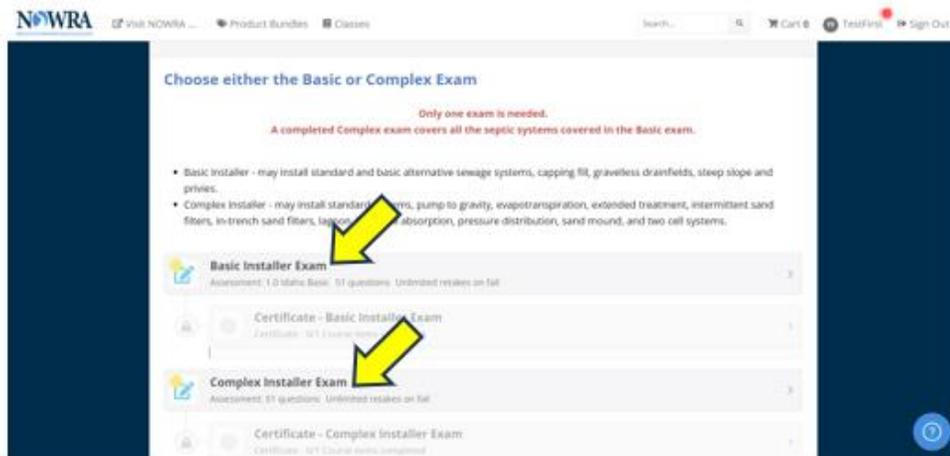
8. A new tab opens containing the TGM. Leave this tab open for the exam.
9. On the previous tab, click on "Go to Next item," which takes you to the exam.

### C. Take the Exam

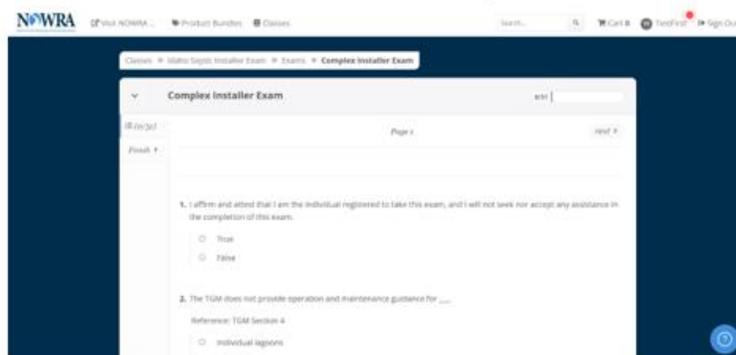
1. Ensure the open-book study materials (IDAPA 58.01.03 and TGM) are accessible (Part B).
2. Open the exam page (Part A, step 9) at [Idaho Septic System Installer Exam](#) page and click on the green “Exams.”



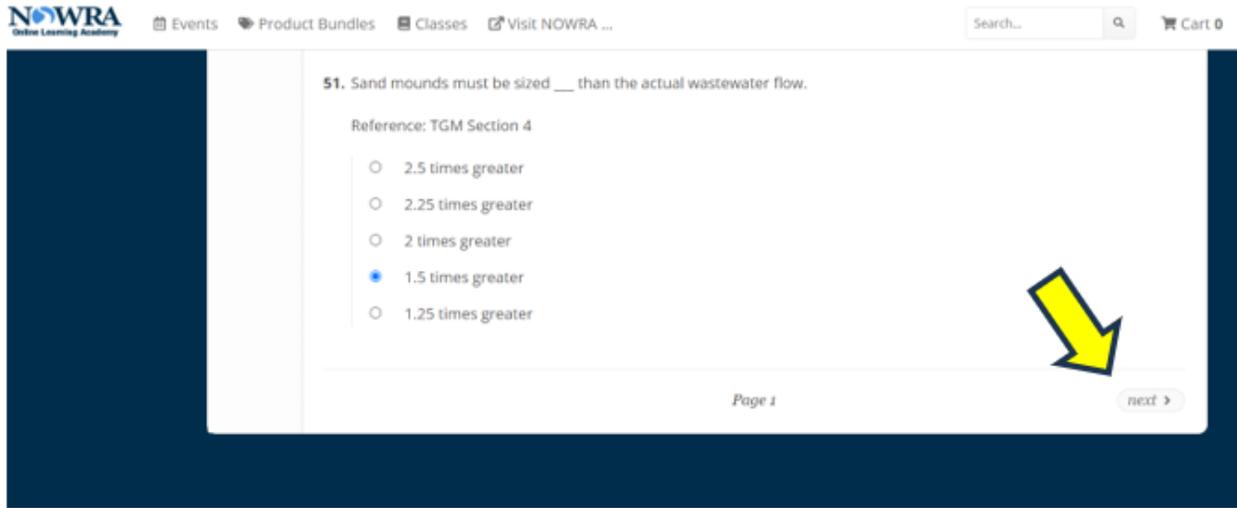
3. Read the instructions on the page. Choose either “Basic Installer Exam” or “Complex Installer Exam.”



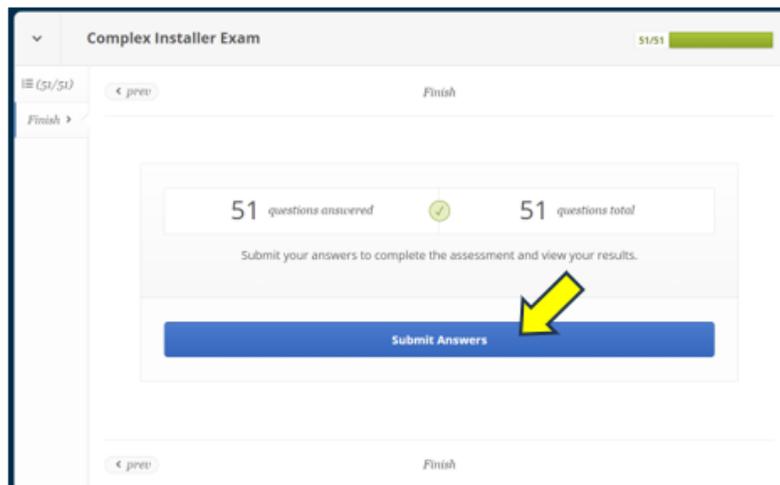
4. Complete the exam.



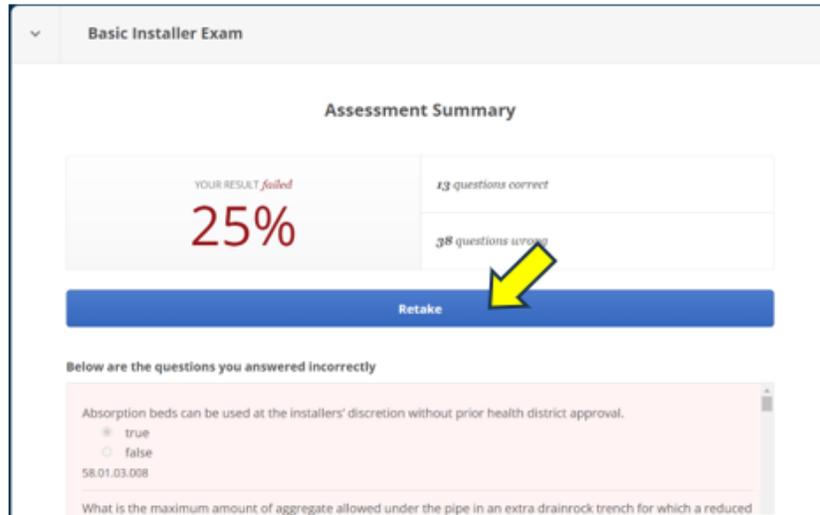
5. Click on “Next” on the bottom right after completing all the exam questions.



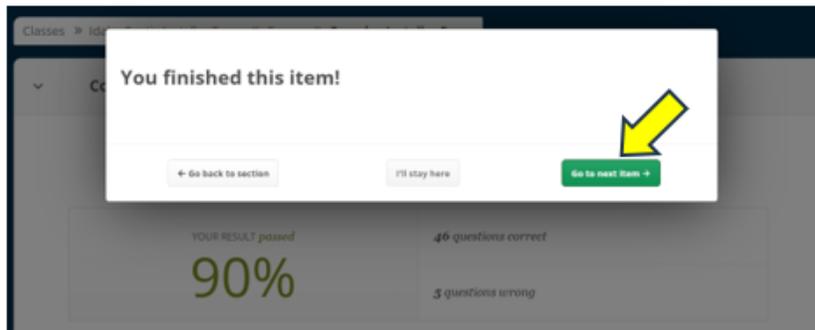
6. Click on “Submit Answers.”



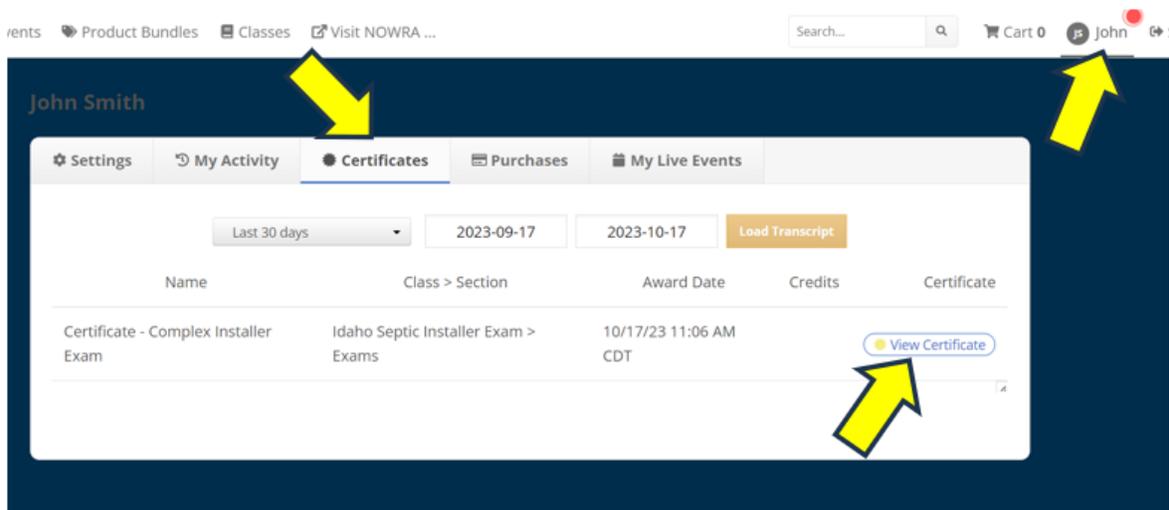
7. For a failed exam, review the incorrect answers. Click on “Retake.” Retake the exam until you pass. You may retake the exam as much as you’d like.



8. For a passed exam, click on “Go to Next Item.”

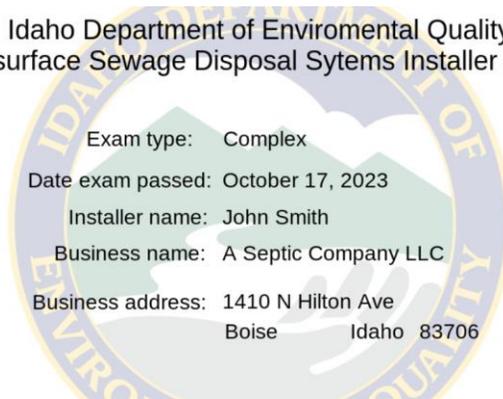


9. If you clicked “I’ll Stay Here” or otherwise navigated away, you can still access your certificate by clicking your name in the top right of the screen, click “Certificates,” then click “View Certificates.”



10. On the certificate page, click on “Print” to print or save a PDF of the certificate. You will also receive an email from [support@blueskyelearn.com](mailto:support@blueskyelearn.com) with a link to your certificate.

Idaho Department of Environmental Quality  
Subsurface Sewage Disposal Systems Installer Exam



Exam type: Complex  
Date exam passed: October 17, 2023  
Installer name: John Smith  
Business name: A Septic Company LLC  
Business address: 1410 N Hilton Ave  
Boise Idaho 83706

This certificate is NOT an installer's permit.

Please contact your local Idaho Public Health Department to complete the installer's permit application process.

Print

Download

Cancel

## **D. Obtain an Installer's License from the Health District**

1. As stated on the certificate, the certificate is NOT an installer's license.
2. To obtain a license, present the printed or digital certificate to your local public health district.
3. A licensing fee and an insurance bond are required before a license will be issued.
4. The exam does not expire, but licenses must be renewed annually through the public health district.
5. Contact the *local public health district* for questions about obtaining a license after passing the exam.