

# Idaho Septic Installer Online Exam Instructions

Updated October 2023

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### A. Navigate to the Online Exam

- 1. Go to DEQ's *Septic and Septage* web page.
- 2. Scroll down and click on the navy blue "Septic Installer Exam" tab.
- 3. Click on "Idaho Septic System Installer Exam."

#### ✓ General Information

- ✓ Types of Septic Systems
- ∧ Septic Installer Exam

In Idaho, all septic systems must be installed by a licensed basic or complex installer (unless a homeowner establishes a standard/basic system on their property with no hired help). To be licensed as a septic installer, the applicant must provide the following information to their local public health district:

- Certificate of passing the basic or complex septic installer exam
- · Proof of payment to the local health district for the required registration fee
- · Proof of payment to a surety company for a secure bond of \$5,000 (basic) or \$15,000 (complex)

#### Septic Installer Exam

A prospective septic installer can schedule an in-person exam with their local public health district or online through the National Onsite Wastewater Recycling Association.

Follow the steps below to take an online exam:

- 1. Download and read the Idaho Septic Installer Online Exam Instructions.
- 2. Download and read the Idaho Septic Installer Online Exam FAQs.
- 3. Open the Idaho Septic System Installer Exam, create an account, and take the basic or complex exam.

✓ Nutrient-Path den (NP) Evaluations

- 4. The Idaho septic installer exam page at NOWRA.org opens.
- 5. Leave the DEQ Septic and Septage web page open, you may need it again later.
- 6. On the red circle, "Click here to create your account." If you already created an account, skip to step 12.



- 7. Complete the form to create your account. Save your password so it is accessible.
- 8. Click on the blue "Sign Up."

Sign Up	Are you a member of NOWRA (includes local/state affiliates) or a regulator (be sure to check all that apply)? *	Name of your company or organization? * Septic Installer Company LLC.
Required fields are marked with an astarisk (*). First name *	Member     Mon-Member Please enter your license or certification number if you have one, if you do not have	Enter your street address: * 1410 N Hilton Ave
Last name *	one enter NA: *	Boise
Email *	Country	Enter your state: *
first_last@email.com	United States •	idaho
Password *	State or Province	Enter your zip code *
	time Zone *	83706
	IGMT-07:00) Mountain TL., •	
Sup Are you NAT SOM Som Altready 1	pServendor/Monufacturer a member of other organizations? W W a member of other organizations? W w have an account? Sign in	•

- 9. The NOWRA home page appears. Navigate back to the *Idaho Septic System Installer Exam* page.
- 10. On the installer exam page, click on the blue rectangular button "After Account Created Click Add to Cart." If you already completed this step, skip to Part B "Open the Study Material."



11. Scroll to the bottom of the page and click on the blue rectangle that says "Add to Cart."



- 12. "Item Added to Cart" appears.
- 13. Click on "Proceed to Checkout."



14. Click on "Purchase." The exam is free so no payment information is needed.

Shopping Cart				
ITEMS IN CART	REMOVE	PROMO CODE		ITEM PRICE
Idaho Septic Installer Exam	×			\$0.00
Promo code		Apply	Total	\$0.00
Purchase Continue Shoppin	ng			

15. Click on "Idaho Septic Installer Exam" to return to the NOWRA septic installer exam page.

Purchases » Order #4318372	🛦 PDF 🖶 Print
Receipt	
ORDER #4318372 JULY 24, 2023	TESTFIRST TESTLAST
Idaho Septic Installer Exam	Price: \$0.00
Thank you for your order! Total	\$0.00
Paid	\$0.00
Balance	\$0.00

## B. Open the Study Material

- 1. After creating an account and adding the exam, open the study material. If you already have IDAPA 58.01.03 and the TGM open, skip to Part C "Take the Exam."
- 2. Click on "Study Material."



3. Click on "Idaho Rules."

Classes » Idaho Septic Installer Exam » Study Materials	
Study Materials	
Documents to review provide the exam. These will be available while taking the open book exam.	
Idaho Rules Link: IDAPA 58.01.03	>
Idaho Technical Guidance Manual     Link: Idaho Technical Guidance Manual	>

4. Click on "IDAPA 58.01.03."



- 5. A new tab opens containing Idaho's septic rules (IDAPA 58.01.03). Leave the tab open for the exam.
- 6. On the previous tab, click on "Go to Next Item."



7. Click on "Idaho Technical Guidance Manual."



- 8. A new tab opens containing the TGM. Leave this tab open for the exam.
- 9. On the previous tab, click on "Go to Next item," which takes you to the exam.

## C. Take the Exam

- 1. Ensure the open-book study materials (IDAPA 58.01.03 and TGM) are accessible (Part B).
- 2. Open the exam page (Part A, step 9) at *Idaho Septic System Installer Exam* page and click on the green "Exams."

Your Account	blu	e button below	2
Study Material	Frequently Asked Questions	Exams	Account
Study Materials Section: 2 Links			>

3. Read the instructions on the page. Choose either "Basic Installer Exam" or "Complex Installer Exam."

NOWRA (I Via NOWA * Product dundes @ Cases	Jourth. 4. M Cart & O Test First P Sign Out
Choose either the Basic or Complex Ex	am
Only o A completed Complex exam covers	ne exam is needed. All the septic systems covered in the Basic exam.
tasic installer - may install islandard and basic alternative prives.     Complex installer - may install standard messarily from pump to fiber, in trench sand fiber, lance - Alternative Basic Installer Exam Autonomet. ( ) think Ease. 1) guessing Understand ret	sewage systems, capping fill, gravetiess dramfields, steep slope and a gravity, evapotranspiration, extended treatment, intermittent sand pressure distribution, sand mound, and two oil systems.
Certificate - Basic Installer Exam	
(A) Certificate - Complex Installer Eas	m , 🔘

4. Complete the exam.

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	Complex installer Exam		and [	
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5. Click on "Next" on the bottom right after completing all the exam questions.



6. Click on "Submit Answers."

~ (	Complex Instal	ler Exam		51/51
≡ (51/51)	< prev		Finish	
Finish >				
		51 questions answered		51 questions total
		Submit your answers to comple	te the assessme	nt and view your results.
		Sub	mit Answers	
	< prev		Finish	

7. For a failed exam, review the incorrect answers. Click on "Retake." Retake the exam until you pass. You may retake the exam as much as you'd like.

Asses	sment Summary
YOUR RESULT failed	13 questions correct
25%	38 questions wood
	Retake
Below are the questions you answered incorrectly	r
Absorption beds can be used at the installers' disc	retion without prior health district approval.

8. For a passed exam, click on "Go to Next Item."

Classes » Ide	You finished this item!		
	+ 60 back to section	I'll stay here	Go to next item +
	YOUR RESULT passed	46 questions corre	ret
	90%	3 questions wrong	,

9. If you clicked "I'll Stay Here" or otherwise navigated away, you can still access your certificate by clicking your name in the top right of the screen, click "Certificates," then click "View Certificates."

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Settings	්ට My Activity	Certificates	🖶 Purchases	曽 My Live Events			
	Last 30 days	•	2023-09-17	2023-10-17	ad Transcript		
	Name	Class	> Section	Award Date	Credits	Certificate	
Certificate - Exam	Complex Installer	ldaho Septic Ins Exams	taller Exam >	10/17/23 11:06 AM CDT	( 5	View Certificate	

10. On the certificate page, click on "Print" to print or save a PDF of the certificate. You will also receive an email from *support@blueskyelearn.com* with a link to your certificate.

Idaho Departmen Subsurface Sewage Di	t of Enviromental Quality sposal Sytems Installer	/ Exam
Exam type:	Complex	
Date exam passed:	October 17, 2023	
Installer name:	John Smith	
Business name:	A Septic Company LLC	
Business address:	1410 N Hilton Ave	
	Boise Idaho 83706	
This certificate is I	NOT an installer's permit.	
Please contact your local Idaho Pu installer's permi	ublic Health Department to complete the t application process.	
🖶 Print 📥 Download		Cancel

## D. Obtain an Installer's License from the Health District

- 1. As stated on the certificate, the certificate is NOT an installer's license.
- 2. To obtain a license, present the printed or digital certificate to your local public health district.
- 3. A licensing fee and an insurance bond are required before a license will be issued.
- 4. The exam does not expire, but licenses must be renewed annually through the public health district.
- 5. Contact the *local public health district* for questions about obtaining a license after passing the exam.