

**BOARD OF HEALTH MEETING MINUTES**  
**November 4, 2021**  
**10:00 a.m.**

<b>PRESENT:</b>	<u><b>BOARD OF HEALTH MEMBERS</b></u> Commissioner Bryon Reed, Chairman Commissioner Brent Mendenhall, Vice Chair/Trustee Bill Leake Commissioner Blair Dance Commissioner Greg Shenton Commissioner Shayne Young Commissioner Butts Dr. Aaron Gardner, MD	<u><b>STAFF MEMBERS</b></u> Geri Rackow Amy Gamett Steven Thomas Cheryl O'Connell James Corbett Kellye Johnson
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**1. Call Board Meeting to Order**

Chairman Reed called the meeting order at 10:06 a.m.

**2. Septic Rule Violation Enforcement Hearing**

A hearing was held with the EIPH Board and Stan and Daniel Babcock, the respondents for a septic rule violation. EIPH was represented by its legal counsel, Gregory Crockett. Evidence and arguments concerning the allegations were heard. The Board of Health members discussed the findings, evidence, and testimony of the hearing parties.

**MOTION:** **Bill Leake made a motion to allow the Respondents, Stan and Daniel Babcock, 90 days to permit or abandon the septic system in question. No habitation of the dwelling will be allowed until the system is permitted. No penalties will be assessed by the Board of Health at this time.**

**SECOND:** **Commissioner Young**

**ACTION:** **Roll Call Vote:**

**Commissioner Mendenhall – yes**

**Commissioner Shenton – yes**

**Commissioner Butts – yes**

**Dr. Aaron Gardner – yes**

**Commissioner Dance – yes**

**Commissioner Young – yes**

**Bill Leake – yes**

**Commissioner Reed – yes**

Commissioner Reed closed the hearing at 12:10 p.m.

**3. Confirmation of Dr. Aaron Gardner's Appointment**

Chairman Reed reported that Dr. Aaron Gardner's appointment to the EIPH Board of Health has been ratified by the majority of county commissioners in the health district. He welcomed Dr. Gardner as a member of the Board.

**4. Approval of the Consent Agenda**

**MOTION:** **Commissioner Shenton made a motion to approve the November 4, 2021 Consent Agenda.**

**SECOND:** **Commissioner Butts**

**ACTION:** **MOTION CARRIED UNANIMOUSLY**

**5. COVID-19 Situational Report**

**a. Update on Crisis Standards of Care**

Ms. Rackow provided an update on status of the Crisis Standards of Care (CSC) declaration in the state. CSC was activated statewide on 9/16/21. At this time, we are seeing improvement in hospitalizations, case counts, and positivity rates; however, staffing at the local hospitals is guarded.

**b. Data Review**

Mr. Corbett provided a report on our current COVID-19 situation and data. Positive cases are leveling off and there is adequate testing across the state. EIPH continues to perform contact tracing for positive cases reported.

**c. Vaccine Update**

Ms. Gamett reviewed the most recent update on vaccine.

- Children ages 5-11 years are now eligible to receive the vaccine. She presented information related to the safety conclusions for this age group.
- Everyone 18 years and older is eligible to receive a Pfizer or Moderna vaccine booster six months after completing the primary series; for the Johnson & Johnson/Janssen vaccine, people are eligible for a booster two months after the primary dose.

**6. Idaho Association of District Boards of Health Executive Committee and Trustee Meeting Reports**

Commissioner Mendenhall reported that an Executive Council and a Trustee Meeting were held on November 2, 2021. Topics included the State Opioid Settlement, funding allocations for the Home Visiting Program, and House Bill 316.

**7. Fiscal Years 2020 and 2021 Annual Report Presentation**

EIPH staff reviewed the annual report and answered questions.

**8. Fiscal Matters**

**a. FY21 Year-End Financial Report**

Mr. Thomas reviewed the FY21 report. EIPH's total expenditures for the year were 4.48% below the approved budget. The original budget had been adjusted up \$1,644,100 for the expected cost of the COVID response. The actual total COVID response costs for FY21 were \$2,364,679. Total revenue for FY2021 was 20.84% above approved budget. A major impact on the high revenues was the receipt of donations for COVID and Federal funding received for COVID in advance of expenditures. A large portion of the funding was not spent in FY21 and carried over to FY22.

**b. Allocation of FY21 Carryover Funds**

Mr. Thomas provided input on possible uses of carryover funds. Discussion followed.

**c. FY22 Budget adjustment**

**MOTION:** Bill Leake made a motion to approve authorizing a \$1,131,000 refund to FEMA and move to reserves, \$20,000 for funding of the next 27<sup>th</sup> pay period and \$500,000 for future building costs.

**SECOND:** Commissioner Mendenhall

**ACTION:** MOTION CARRIED UNANIMOUSLY

**d. Change in Investment Fund**

Mr. Thomas reviewed the current investment fund balances and interest rates and discussed possible changes to investments.

**MOTION:** Commissioner Dance made a motion to move \$1,000,000 to the Diversified Bond Investment Fund.

**SECOND:** Commissioner Young

**ACTION:** MOTION CARRIED UNANIMOUSLY

**9. Directors Report**

**a. Approval of EIPH Fees**

Ms. Rackow presented proposed changes to the district's fees.

**MOTION:** Commissioner Mendenhall made a motion to approve the fee structure as presented, effective 11/5/2021.

**SECOND:** Commissioner Young

**ACTION:** MOTION CARRIED UNANIMOUSLY

**b. Opioid Settlement**

Ms. Rackow provided information on the nationwide opioid settlement in which the State of Idaho is participating. A portion of Idaho's settlement has been allocated to the Public Health District if they choose to participate by the 12/3/21 sign-on deadline. She reviewed the settlement agreement documents. Following discussion, the Board of Health members agreed to have EIPH participate.

**MOTION:** Commissioner Shenton made a motion authorizing Ms. Rackow to sign the agreement.

**SECOND:** Commissioner Butts

**ACTION:** MOTION CARRIED UNANIMOUSLY

**c. Update on HB316 Implementation**

Ms. Rackow provided updates on the effects of HB316 to the Public Health Districts. The health district directors are meeting every two weeks with various state agencies, including the State Controller's Office and the Division of Human Resources, on the transition that will be effective 3/1/2022.

**d. Public Water System Contract Termination**

EIPH has made the decision to terminate our contract with Idaho Department of Environmental Quality for Public Water Systems effective November 30, 2021. The employee currently overseeing the Water program has accepted a new assignment within EIPH's Environmental Health Division.

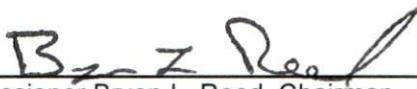
**e. Update on Bonneville County Office HVAC Project**

Ms. Rackow reported that the project is moving forward and the anticipated date of completion is April or May of 2022. This is primarily due to product availability.

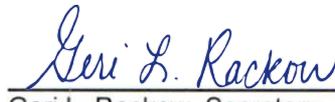
**f. 2022 Board of Meeting Schedule**

A draft meeting schedule for 2022 was presented to the Board members for consideration. The group agreed on meeting dates. Ms. Rackow will send the final schedule out to Board members and get it posted on EIPH's website.

Chairman Reed adjourned the meeting at 2:15 p.m.



Commissioner Bryon L. Reed, Chairman



Geri L. Rackow, Secretary