

BOARD OF HEALTH AGENDA

Thursday March 2, 2023

10:00 a.m.

Eastern Idaho Public Health – Community Health Classroom
1250 Hollipark Drive, Idaho Falls

Present:

Board of Health Members

Commissioner Blair Dance, Chairman
Commissioner Brent Mendenhall, Vice Chair / Trustee
Commissioner Bob Heneage
Commissioner Bryon Reed
Commissioner Shayne Young
Commissioner Leah Madsen
Commissioner Greg Shelton
Commissioner Wayne Butts (absent)
Dr. Aaron Gardner

Staff Members

James Corbett, EIPH Director
Kellye Johnson
Amy Gamett
Jodie Powell
Steve Thomas
Holly Whitworth
Christina Capel

1. Chairman Dance called the Eastern Idaho Public Health (EIPH) Board Meeting to order at 10:00 am.
2. Public Comment..... Chairman Dance
No public comment.
3. Approval of Consent Agenda (**Action**) Chairman Dance
DISCUSSION: Request for additional information the subgrant page regarding the COVID line item. Director James Corbett explained this is the end of the funding from the state to conduct disease investigation. The funds will go through July 2024. EIPH received special permission to use some of the funds for building stabilization that will allow EIPH's ability to expand in the future. These funds are a cost reimbursement subgrant. Will go over funds in greater detail during the April Board of Health meeting.
MOTION: **Commissioner Leah Madsen made a motion to approve the March 2, 2023, Consent Agenda.**
SECOND: **Commissioner Byron Reed**
ACTION: **MOTION CARRIED UNANIMOUSLY. Commission Heneage abstained from vote.**
4. Review/Approval of EIPH Employee Handbook (**Action**) James Corbett
DISCUSSION: Director James Corbett walked through the changes of the EIPH Employee Handbook. Further discussion on the Naloxone. EIPH does not give out Naloxone, that is provided by the state. EIPH helps with best practices, policies, and kit to store Naloxone. Will bring Naloxone back to a future board meeting for further discussion.
MOTION: **Commissioner Byron Reed made a motion to approve the changes to the EIPH Employee Handbook as presented.**

SECOND: Commissioner Shayne Young
ACTION: MOTION CARRIED UNANIMOUSLY
Break 10:50-10:58

5. Land Development Program Nathan Taylor
 - Presentation of updates to land development permitting process and information on the additional information that has been requested of zoning and planning. Presentation to the Board is to ensure there is an understanding in case there is questions or complaints from developers in individual counties. The reason for the changes is to ensure the developers are providing sufficient information for EIPH to conduct a complete review before the plats are signed off on. Ensuring any required monitoring or review is done before lots are sold for building.
6. Update to EIPH Fees (Action) James Corbett

DISCUSSION: Review of data showing comparable fees from the other 6 health districts and current EIPH rate of permit issuance showing justification of proposed Environmental Health fee increase and simplification. Review of proposed Clinical Service and Environment Health fee schedule changes.

MOTION: Commissioner Greg Shelton motioned to approve the updated EIPH fees as presented.

SECOND: Commissioner Bob Heneage

ACTION: MOTION CARRIED UNANIMOUSLY

Break 11:55-12:08
7. Strategic Plan Update Joe Powell
 - Presentation of the new EIPH Interactive Strategic Plan that will have a strategic data dashboard linked. The plan will be stored on the EIPH website once complete and routinely updated.
8. Directors Report James Corbett
 - a. Legislative Update
 - Legislature that was discussed includes H0154, S1009, S1130, S1018, S1036 and H0160
 - b. Idaho Association of District Boards of Health
 - Starting June 2024 EIPH will take over as chair.
 - Working on a proposal to do away with the Board of Trustees and move to an Executive Council due to funding previously being removed and needing to find ways to make the IADBH more effective.
 - c. Mud Lake Office Closure Update
 - The last day of services was February 16th. Individuals are able to still receive services at the other surrounding office locations.
 - d. Budget Adjustment-April
 - Budget meeting will be at the April board meeting scheduled for April 27th.
9. Adjourn
Chairman Dance adjourned meeting at 12:47 p.m. The next meeting will be April 27, 2023.



Commissioner Blair Dance, Chairman



James Corbett, Secretary