



Public Health
Prevent. Promote. Protect.

Idaho Public Health
Districts

Application for Subdivision/Land Development Review

FEES:

Central Water Sewer
Plats: _____

On-Site Sewage Plats or
Parcel Splits: _____

Developer/Applicant Name: _____ Phone # _____

Mailing Address: _____
Street/P.O. Box City State Zip

E-mail address: _____

Name of Subdivision: _____

City: _____ County: _____

Location of Subdivision: _____

Legal Description: Township _____ Range _____ Section _____ ¼ Section _____

Parent Parcel Number of Site: _____

Property Owner (if different): _____ Phone #: _____

Mailing Address: _____
Street/P.O. Box City State Zip

E-mail address: _____

Engineer: _____
Name Phone License #

Mailing Address: _____
Street/P.O. Box City State Zip

E-mail address: _____

Surveyor: _____
Name Phone License #

Project Description

Land

Acres _____ Total # Lots _____ Buildable _____ Non-buildable _____
Minimum Lot Size in Acres _____ Average Lot Size in Acres _____

Water

Type of Water: ☐ Private Water ☐ Shared Well (Non-Public) ☐ Public Water System (Will serve letter required)

Water Supply: ☐ Surface Water ☐ Ground Water

If Public Water System, services provided by: _____

Sewer

Type of sewage disposal system (required):

☐ Individual Septic (Will not serve letter required if project is within 2,000 feet of municipal sewer)

☐ Municipal Sewer (Will serve letter required)

☐ Central Septic &/or LSAS Septic (>2 dwellings or 2500 gpd)

If municipal sewer, services provided by: _____

Plat

Type of Plat: ☐ Residential

☐ Commercial

☐ Industrial

Location: ☐ City

☐ County

☐ Impact Zone

Directions: _____

Stormwater

Type of Disposal: ☐ Shallow Injection Wells (drywells)

☐ Grassy Swale

☐ N/A

Service for: ☐ Street Only ☐ Street and Lots

☐ Other

☐ N/A

Chemical/Hazardous Materials

(Commercial or Industrial Subdivisions Only)

Are chemicals or petroleum products likely to be stored/handled/used at these sites? ☐ Yes ☐ No ☐ N/A

If yes, please explain: _____

Applicant Signature: _____ Date: _____

This Section for Official Use only

If on-site sewage disposal systems used; date predevelopment meeting held with District (if required):

Date of Meeting: _____

Application Date _____ Fee \$ _____ Receipt # _____

Final Plat Approval Date _____ Fee \$ _____ Receipt # _____

Sanitary Restrictions: ☐ In-Force

☐ Satisfied

☐ See Attached Letter

EHS Signature: _____ EHS #: _____ Date: _____

Subdivision Evaluation Procedures and Checklist (Served by Subsurface Sewage Disposal)

Instructions for subdivisions with subsurface sewage disposal systems: It is the owner/applicant's responsibility to furnish Eastern Idaho Public Health (EIPH) with **ALL** the necessary information to satisfy the intent of Idaho Code Title 50 Chapter 13 for the lifting of sanitary restrictions. **(This may include ground and/or surface water monitoring through a complete spring and summer season.)**

Before any on-site work will be done by EIPH, an application, fee, and preliminary plat created by an Idaho Licensed Surveyor must be submitted to EIPH. If any soils, ground water (GW) monitoring, wetland, or floodplain work has been done on the property by an engineer, please submit those reports with the application.

Failure to provide all information as requested, or if the environmental evaluation shows the Subsurface Sewage Disposal Rules (IDAPA 58.01.03) can't be met, EIPH may deny the lifting of sanitary restrictions. Also contact the county or city jurisdiction where the proposed subdivision is located and begin working on their requirements simultaneously with EIPH's requirements.

Steps for developing property:

1. Schedule a meeting with EIPH to present your proposal, and bring the following:

- a. The completed EIPH application form.
- b. The appropriate Land Development fee as required on the EIPH fee schedule (currently \$150 per lot). Half the fee will be required up front and then the other half when the plat is signed.
- c. A full size scaled preliminary plat of the proposed subdivision showing additional information requested under "**Preliminary Plat Map**" (#4 - #17) on the checklist.

At the proposal meeting, EIPH will:

- a. Review the subdivision process.
 - b. Discuss timelines and onsite evaluation and monitoring.
 - c. Discuss other items as needed or requested. (i.e., accessibility to central sewer, wetlands. Etc.)
- 2. Schedule a time to dig test holes when EIPH can be present for inspections.** EIPH will evaluate test holes to determine soil type and depth to any limiting layers.
- 3. Evaluation by EIPH.** After the initial onsite, EIPH will determine if more test holes, ground/surface water monitoring or other information will be needed. **If GW is encountered or expected within 10 feet of surface, or if temporary or intermittent surface water is suspected on property, ground and/or surface water monitoring must be completed through a complete spring and summer season.**
- 4. Finalization and signature of plat.** After all required information has been submitted, and EIPH has determined that the Subsurface Sewage Disposal Rules (IDAPA 58.01.03) can be met, the applicant will be given the correct sanitary restriction language to be placed on the plat. The applicant will pay any remaining fees at the time EIPH signs the plat.

| County | EHS | Email Address | Phone Number |
|------------------|----------------------|------------------------------|----------------|
| Bonneville/Clark | Nathan Taylor | NTaylor@EIPH.Idaho.gov | (208) 523-5382 |
| Custer | Amy Shaw | AShaw@EIPH.Idaho.gov | (208) 522-8064 |
| Fremont | Chris Ellis | CEllis@EIPH.Idaho.gov | (208) 541-8127 |
| Jefferson | Vincent McHenry | VMcHenry@EIPH.Idaho.gov | (208) 745-7297 |
| Lemhi | Melinda Fuentes-Mobo | MFuentes-Mobo@EIPH.Idaho.gov | (208) 756-2123 |
| Madison | Chris Ellis | CEllis@EIPH.Idaho.gov | (208) 541-8127 |
| Teton | Katarina Whitson | KWhitson@EIPH.Idaho.gov | (208) 522-8066 |

Subdivision Name: _____ Date: _____

Checklist: The checklist serves as a guide for the items needed for approval. As items are completed, check them on this list. If an item does not apply, check the NA box and attach a short note as to why it does not apply in your submission, referencing the number on the checklist.

| | Item | Yes | NA | EIPH Use |
|----|--|--------------------------|--------------------------|----------|
| 1 | Application – Complete | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Fees Paid (Half due upon submittal and the other half at signature) | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Preliminary Plat Map | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Preliminary Plat Map (the following must be included) | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | Plat must be scaled and show 5-foot topographical contour lines | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Color code all areas exceeding 20% and 45% | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | Proposed lot lines | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | All easements and any encroachments (Approx.) | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | All existing underground pipelines, power lines, irrigation lines or other utilities | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | Existing facilities or structures | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | Show/document proximity to Municipal sewer or water | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11 | Existing wells on and within 100 feet of the development | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12 | Existing drainfields on and within 100 feet of the development | <input type="checkbox"/> | <input type="checkbox"/> | |
| 13 | Surface water: streams, lakes, ponds, springs, wetlands on or within 300 feet of development shown | <input type="checkbox"/> | <input type="checkbox"/> | |
| 14 | Proposed locations of any new or existing man-made water features | <input type="checkbox"/> | <input type="checkbox"/> | |
| 15 | Ditches and canals on and within 50 feet of development | <input type="checkbox"/> | <input type="checkbox"/> | |
| 16 | Drainage or run-off areas, flood ways/plain or problem drainage areas | <input type="checkbox"/> | <input type="checkbox"/> | |
| 17 | Rock outcrops and scarps | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Additional information that may be required by EIPH | EIPH USE | | |
| 18 | Test hole locations (show on revised/updated plat after onsite evaluation) | | | |
| 19 | Depth logs and soil profiles | | | |
| 20 | Determine the level and duration of the normal and seasonal high ground water | | | |
| 21 | Any jurisdictional wetlands located on property delineated | | | |
| 22 | Proposed location of wells and septic systems (including replacement areas) | | | |
| 23 | Shared well water system checklist (2-14 lots served by one well) | | | |
| 24 | Provide the DEQ letter of approval of LSAS/Central system engineered design | | | |
| 25 | Provide the DEQ letter of approval of the PWS engineered design | | | |
| 26 | Provide "Will Serve" letter from PWS serving subdivision | | | |
| 27 | Place any applicable plat notes on the plat | | | |

Health Certificates – Idaho Code Section 50-1326 states in part: **"All plats to bear a sanitary restriction...** Any plat of a subdivision filed in accordance with Chapter 13, Title 50, Idaho code... shall be subject to the sanitary restriction."