

**MAIN OFFICE**

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BOARD OF HEALTH MINUTES**Thursday October 17, 2024****10:00 a.m.**

Eastern Idaho Public Health – Conference Room
1250 Hollipark Drive, Idaho Falls

Present:**Board of Health Members**

Commissioner Blair Dance, Chairman
Commissioner Brent Mendenhall, Vice Chair / Trustee
Commissioner Bob Heneage
Commissioner Shayne Young
Commissioner Greg Shenton (Arrived at 12:30)
Commissioner Jon Walker
Commissioner Leah Madsen
Commissioner Steve Smith
Dr. Aaron Gardner (Excused)

Staff Members

James Corbett, EIPH Director
Kellye Johnson
Amy Gamett
Steven Thomas
Holly Whitworth
Christina Capel
Rachel Clark

1. Call to Order and Roll Call Chairman Dance
Chairman Dance called meeting to order at 10:01

2. Public Comment..... Chairman Dance
No public comment was received.

3. Approval of Consent Agenda (**Action**) Chairman Dance
a. Approval of May 2024, Board of Health Meeting Minutes
b. Subgrant Review and Ratification
c. Board of Health Financial Report

MOTION: Commissioner Shayne Young Motioned to approve the consent agenda as presented.

SECOND: Commissioner Leah Madsen

ACTION: MOTION CARRIED UNANIMOUSLY

4. Bylaws (**Action**) James Corbett

MOTION: Commissioner Brent Mendenhall Motioned to approve the Bylaws schedule change as presented and altered after discussion.

SECOND: Commissioner Steve Smith

Discussion: Commissioner Henage suggests a change to after officials take their official oath of office.

ACTION: MOTION CARRIED UNANIMOUSLY

5. Employee Appreciation and Longevity Proposal (**Action**) James Corbett

Director Corbett presented information on employee appreciation and longevity proposal. Commissioner Smith asked for clarification on when our last change for employee appreciation was made. Director Corbett mentioned that this was the first change in this manner. Commissioner Blair Dance mentioned

wage compression has been an issue since COVID. Commissioner Steve Smith asked if there are bonuses in place currently? Director Corbett clarified that there are not regular bonuses for longevity. Director Corbett also reported that the Admin and Human Resources team were consulted and came up with the 2% increase every 5 years. Steve Thomas commented the value of the 5-year increase would be helpful to increase retention. Director Corbett clarified that the 2% applies to all hourly and salary staff. Commissioner Jon Walker asks how the Step in Grade gets tracked and not lost. Director Corbett relayed that there is not Step in the wages. Steve Thomas clarified that hitting the max raise, to the question of Step Wages, has happened 2 times in 10-20 years. The risk of us hitting that is low. Director Corbett reports that it will cause minor complexity for himself and Steve Thomas each year in the budgeting process, but it is manageable.

MOTION: Commissioner Steve Smith Motioned to approve the Employee Appreciation and Longevity Proposal as presented.

SECOND: Commissioner Leah Mendenhall

Discussion: No Discussion

ACTION: MOTION CARRIED UNANIMOUSLY

MOTION: Commissioner Brent Mendenhall Motioned to approve the Employee Appreciation December 24th Closure as presented.

SECOND: Commissioner Shayne Young

Discussion: James: Full-time would get 4 hours. Part-time-unbenefited, would get 2 hours.

ACTION: MOTION CARRIED UNANIMOUSLY

6. Influenza/Respiratory Disease UpdateAmy Gamett
 - a. Overview of current influenza data in the US and Idaho. Amy Gamett also provided information on historical influenza and potential for pandemics.
7. Septic Permit Fee Removal Hardship Form (Action)Kellye Johnson

Kellye Johnson and Director Corbett provided information related to Septic Permit and the removal of fees that are requested at times. Board recommended to not require a county signature. EIPH Board members trust the staff and Director at EIPH to understand need. County would not be able to provide any additional detail. Septic Permit Fee Hardship Form not required but the motion would need to be to allow removal of fee for septic permit.

MOTION: Commissioner Jon Walker Motioned to approve EIPH and the Director the ability to remove Septic Repair fee based upon hardship, as deemed appropriate by EIPH administrative staff and EIPH Director.

SECOND: Commissioner Leah Madsen

Discussion: No Discussion

ACTION: MOTION CARRIED UNANIMOUSLY

8. Childcare Rule Change ExplanationsKellye Johnson
 - a. Rules have changed from being within the sound or sight of the napping child to sound and sight of a napping child which has been causing difficulty in preparing for the next items on the childcare agenda such as snack or activity in instances of the 1 caretaker to 7-8 children ratio.

9. Lunch
10. Idaho Association of District Boards of Health (IADBH)James Corbett
- a. Proposed Agenda
 - b. Bylaws Review
 - i. Revisions were reviewed. James (District 7) will continue as the State of Idaho record keeper and coordinator of the Bylaws.
 - ii. Do we hire lobbyists or continue depending solely on the District Director and the Idaho Association of District Boards of Health? The IADBH connects us to legislatures at times.
 - c. Resolution were reviewed for individual members to consider at IADBH Annual Meeting.
 - i. Immunizations-Supporting Childhood Immunizations
 - ii. PHD's Shift Fiscal operations outside of State Treasury
 - iii. Food License Fee Remove from Statute
 - iv. Oppose Legalization of Marijuana
 - v. Idaho Prescription Monitoring Program and Stakeholder Collaboration
 - vi. Solid Waste Disposal in Idaho
 - vii. WIC Participation and Referral
 - viii. Renewal/Expire Tobacco ENDS
 - ix. Renewal/Expire Alcohol Use
 - x. Renewal/Expire Tobacco Tax Increase
11. Director's UpdateJames Corbett
- a. Strategic Update and 9 Pillars
 - b. Senate Bill 1329-Parental Rights and Minors
 - i. Parental Consent for any medical care for anyone over 18 years old. It is suggested that they reword the statement so that care can be administered such as giving a child a band aid or other basic treatment.
 - c. 2025 BOH Calendar given to all Board of Health Members
 - d. Legislative Receptions
12. Adjourn
Chairman Dance adjourned the meeting at 2:45.

Blair Dance

Commissioner Blair Dance, Chairman

James Corbett

James Corbett, Secretary

CERTIFICATE of SIGNATURE

REF. NUMBER
J7PAE-PM4C8-8VYE9-5CCTB

DOCUMENT COMPLETED BY ALL PARTIES ON
26 FEB 2025 19:42:13 UTC

| SIGNER | TIMESTAMP | SIGNATURE |
|--|--|---|
| JAMES CORBETT EMAIL JCORBETT@EIPH.IDAHO.GOV SHARED VIA SIGNED IN PERSON HOSTED BY EASTERN IDAHO PUBLIC HEALTH EMAIL CCAPEL@EIPH.IDAHO.GOV | SENT 05 FEB 2025 23:08:47 UTC SIGNED 05 FEB 2025 23:12:59 UTC |  |
| BLAIR DANCE EMAIL BDANCE@CO.FREMONT.ID.US SHARED VIA LINK | SENT 05 FEB 2025 23:08:47 UTC VIEWED 26 FEB 2025 19:31:01 UTC SIGNED 26 FEB 2025 19:42:13 UTC |  |

