

BOARD OF HEALTH MEETING MINUTES
February 21, 2019
9:00 a.m. – 3:00 p.m..

PRESENT:

BOARD OF HEALTH MEMBERS

Wayne Butts, Commissioner
Bill Leake, Teton County, Trustee
Brent Mendenhall, Commissioner
Lee Miller, Commissioner
Ken Miner, Commissioner
Barbara Nelson, M.D., Vice Chair
Bryon Reed, Commissioner, Chairman
Greg Shenton, Commissioner
Shayne Young, Commissioner

STAFF MEMBERS

Geri Rackow
James Corbett
Kellye Eager
Amy Gamett
Angy Harwood
Cheryl O'Connell

1. Call to Order

Chairman Bryon Reed called the meeting to order at 9:00 a.m.

2. Public Comment

There was no public in attendance.

3. Recognition of outgoing Chairman, Brian Farnsworth

District Director, Geri Rackow, and the Board of Health members recognized Brian Farnsworth for his service as a board member for the past six years.

4. Approval of Consent Agenda

- Approval of December 11, 2018 and February 5, 2019 Board of Health Meeting Minutes
- FY19 Year-to-Date Budget Report
- Employee Policy Manual Revisions

Ms. Rackow asked to remove the Employee Policy Manual Revision from the Consent Agenda for further discussion.

MOTION: Commissioner Butts made a motion to approve the February 21, 2019 Consent Agenda, excluding the Employee Policy Manual Revisions.

SECOND: Barbara Nelson, M.D.

ACTION: MOTION CARRIED UNANIMOUSLY

5. Employee Policy Manual Revisions

Ms. Rackow reviewed all changes to the Employee Policy Manual. Discussion followed.

MOTION: Commissioner Shenton made a motion to approve the Employee Policy Manual Revisions as presented.

SECOND: Commissioner Miller.

ACTION: MOTION CARRIED UNANIMOUSLY

6. Board Member Conflict of Interest Review

Ms. Rackow reviewed the Board's Conflict of Interest Policy with the board. Each Board member then signed a Conflict of Interest statement.

7. **Executive Council Report**

Bill Leake, Trustee/Executive Council representative, provided an overview of the House Bill 151, regarding Food Fee Legislation. The proposed Legislation would add some additional fees and raise some fees starting in 2020. The Board of Health listened to the bill's hearing in the Idaho Legislature's House Health & Welfare Committee. Ms. Rackow and Mr. Leake will draft a letter in support of House Bill 151.

8. **Announcements**

- **EIPH General Staff Meetings (February 27 & April 24):** Ms. Rackow reviewed the agenda for the upcoming General Staff Meeting on February 27th and invited the Board members to attend. The April 24th General Staff Meeting will include a full scale Anthrax exercise.
- **Idaho Association of District Boards of Health Annual Conference:** The annual conference of Idaho's Public Health Districts boards will be held in Lewiston on June 19-20, 2019. Ms. Rackow would like to know who is planning to attend. We will have registration forms available at the April 18th Board meeting.
- **National Association of Local Boards of Health (NALBOH) Conference:** This annual conference will be held in Denver on August 14-16, 2019. The agenda will be shared when it becomes available. Any board member interested in attending should let Ms. Rackow know.

9. **Executive Session**

Cancelled – no action necessary at this time.

10. **Adolescent Pregnancy Prevention Program Report**

Ms. Rackow provided information on House Bill 120 having to do with sex education. Kaylene Craig and Timalee Geisler, Health Educators involved in EIPH's Adolescent Pregnancy Prevention Program presented information on the Reducing the Risk Curriculum (RTR) and a new Sexual Risk Avoidance Education program.

Board members will observe a Youth-Adult Partnership meeting at Ririe Junior/Senior High School this afternoon, will then meet with the school's teachers and administrators involved in the RTR program, and then observe the teaching of an RTR class.

11. **Subgrant Approvals**

Ms. Rackow reviewed the renewed, amended, and new subgrants.

MOTION: Barbara Nelson made a motion to approved renewed, amended, and new subgrants as presented.

SECOND: Commissioner Butts

ACTION: MOTION CARRIED UNANIMOUSLY

12. **Director's Report**

- **Citizen Review Panel:** Effective July 1, 2019, the Idaho Legislature assigned administrative oversight of the newly created Citizen Review Panels to the health districts. The seven seats on our panel have been filled with good representation from throughout the district. Training was provided by the Idaho Supreme Court in November of 2018. Our panel has had three meetings and have started to review cases.
- **State-Funded Home Visiting Program:** Last year \$1.6 million was appropriated to the Health Districts to expand home visiting services throughout the state. EIPH received \$153,800 of this funding. Previously in our health district, we were only providing home visiting services in Bonneville County. With this new funding we have expanded our program to provide home visiting services in all of our eight counties. There have been discussions between the health districts, legislators, Idaho Department of Health & Welfare, and other stakeholders working to identify and secure continued funding for this home visitation expansion, but it was not included in any budget request for FY20.

- c. WIC Program Audit: WIC had a week-long state audit last week. They spent time in the Idaho Falls and Challis offices. Nothing unexpected resulted from the audit. Ms. Rackow praised the WIC staff for the great job they do.
- d. Update on Community Conversations/Community Needs Assessment: Ms. Rackow followed up on the Community Needs Assessment done by the United Way in partnership with EIPH and Eastern Idaho Community Action Partnership. Community Conversations for the final three counties (Butte, Bingham, and Custer) in the region are being scheduled. The United Way plans to have a report by the end of March.
- e. Environmental Health Litigation - Roundy Case: Ms. Rackow reported that regular monthly payments of \$500 have been made by the Roundys since December.
- f. Yankee Fork Septic Complaint: Ms. Rackow and Ms. Eager reported on a Yankee Fork septic complaint that was submitted to Idaho Department of Environmental Quality, with a copy to the EIPH Board. EIPH's Environmental Health staff has been working on this matter, with Ms. Eager and Ms. Rackow now becoming involved. Ms. Eager reported that she has discussed this situation with DEQ staff multiple time, and in response to the letter of complaint, provided DEQ with all of our documentation on the matter. DEQ Director, John Tippetts, will be responding to the complaint letter and will copy Ms. Rackow on his response.

13. Fiscal Officer Report

- a. FY2020 Budget Planning: Steve Thomas provided information on preparation plans for the district's FY20 budget. The EIPH budget presentation will be at the April 18, 2018 Board of Health meeting.
- b. FY15-16 Audit Update: We have still not received the results of our FY15-16 Legislative audit which is possibly resulting in continuing problems for the district. The Health District's Fiscal Officers workgroup has been asked to look into having outside auditors instead of Legislative audits in order to get more timely responses.

14. Communicable Disease Update

Amy Gamett and James Corbett provided an update on the 2018-2019 flu season and the recent measles outbreak.

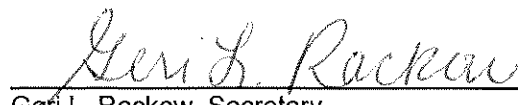
Ms. Gamett also updated the Board on the Proposed Meningococcal rule which will require a second dose given to students entering their 12 year of school.

ADJOURNMENT

Board members were excused to travel to Ririe Junior/Senior High School to attend a Youth Adult Partnership Meeting, meet with District Administration and Teachers, and observe Reducing the Risk Class. The meeting adjourned at 2:45 p.m.



Commissioner Bryon Reed, Chairman



Geri L. Rackow, Secretary

