

Eastern Idaho
Public Health
Prevent. Promote. Protect.

#### **BONNEVILLE COUNTY**

1250 Hollipark Drive Idaho Falls, ID 83401 OFFICE (208) 522-0310 FAX (208) 525-7063

#### BOARD OF HEALTH AGENDA EIPH Board Room 1250 Hollipark Drive ~ Idaho Falls, Idaho Thursday, September 19, 2019 9:00 a.m.

1.	Call Board Meeting to Order	Chairman Reed
2.	Public Comment	Chairman Reed
3.	Approval of Consent Agenda (Action)	Chairman Reed
	If a board member has an issue with something in the Consent Agenda, a request car remove that item from the Consent Agenda for further discussion and a separat	
	<ul><li>a. Approval of July 23, 2019 Board of Health Meeting Minutes</li><li>b. Subgrant Review/Approval</li><li>c. FY20 Year-to-Date Financial Report</li></ul>	
4.	2020 Idaho Association of Boards of Health Conference Dates	Geri Rackow
5.	September 25, 2019 Executive Council Meeting	Bill Leake
6.	NALBOH Report	Young, Geri Rackow
7.	Christmas Eve Office Closure (Action)	Geri Rackow
8.	EIPH Fees (Action)	Geri Rackow
9.	Environmental Health Idaho SepticSmart Week Proclamation	Kellye Johnson
10.	EIPH FY2019 Annual ReportGeri Rack	ow/Division Directors
11.	Board Education: Social Determinants of Health	Geri Rackow
12.	Community Needs Assessment Report	Geri Rackow
13.	FY19 Year-End Budget Report & Carryover Designation (Action) Geri Ra	ackow/Steve Thomas
14.	November 14, 2019 Board of Health Meeting & Legislative Reception	Geri Rackow

# EASTERN IDAHO PUBLIC HEALTH BOARD POLICY RECORDINGS OF PUBLIC MEETINGS

As a governmental agency in the State of Idaho, Eastern Idaho Public Health (EIPH) is subject to the Idaho Open Meeting Law (Idaho Code §74-201 through §74-208).

Idaho Code §74-205 states:

74-205. WRITTEN MINUTES OF MEETINGS. (1) The governing body of a public agency shall provide for the taking of written minutes of all its meetings. Neither a full transcript nor a recording of the meeting is required, except as otherwise provided by law.

However, to help document the details of the meeting and assist in preparing the written minutes, it may be helpful for the meeting to be recorded. This policy outlines the handling of such recordings.

#### **POLICY**

- 1. EIPH staff has the option to record any public meeting to assist in preparing the written minutes of the meeting.
- Once the written minutes of the meeting have been presented to and approved by the respective board, committee, or panel (for example EIPH Board of Health, Region 7 Behavioral Health Board/Committees; or Region 7 Citizen Review Panel) the recording of the meeting will be deleted or destroyed.

Date Approved: September 19, 2019	
Bryon L. Reed, Chairman	Geri L. Rackow, Secretary



#### **BONNEVILLE COUNTY**

1250 Hollipark Drive Idaho Falls, ID 83401 OFFICE 208-522-0310 208-525-7063

#### **BOARD OF HEALTH MEETING MINUTES** July 23, 2019 10:00 a.m.

PRESENT: **BOARD OF HEALTH MEMBERS** 

> Wayne Butts, Commissioner Bill Leake, Teton County, Trustee Brent Mendenhall, Commissioner Lee Miller, Commissioner

Ken Miner, Commissioner

Bryon Reed, Commissioner, Chairman

Greg Shenton, Commissioner Shayne Young, Commissioner **STAFF MEMBERS** 

Geri Rackow Kellye Eager Angy Harwood Cheryl O'Connell

**GUEST Burton Butler** 

**EXCUSED:** Barbara Nelson, M.D.

#### 1. Call to Order

Chairman Bryon Reed called the meeting to order at 9:58 a.m.

#### 2. Public Comment

There was no public comment.

#### 3. Approval of Consent Agenda

- Approval of June 17, 2019 Board of Health Meeting Minutes
- Approval of June 20, 2019 Budget Hearing Minutes
- Subgrant Review/Approvals

MOTION: Commissioner Butts made a motion to approve the July 23, 2019 Consent Agenda.

SECOND: **Commissioner Mendenhall** 

ACTION: **MOTION CARRIED UNANIMOUSLY** 

#### 4. Consideration of Butler Appeal

Chairman Reed introduced Mr. Burton Butler who is in attendance at today's meeting. Mr. Butler is an aggrieved citizen who has filed an appeal with the Board of Health related to EIPH's denial of his application to connect to his existing septic system on his property in Fremont County. Chairman Reed explained the appeals process. Ms. Rackow and Mr. Butler were each given time to present to the Board. The Board then deliberated on this matter.

Commissioner Butts made a motion to affirm Ms. Rackow's decision regarding Mr. **MOTION:** 

Butlers appeal.

SECOND: **Commissioner Mendenhall** 

ACTION: MOTION CARRIED UNANIMOUSLY

FOLLOW UP: Mr. Butler will receive a letter within five outlining the reasons for the decision today.

Mr. Butler requested a copy of the letter from Larry Waters at DEQ that Ms. Rackow

read during her presentation.

#### 5. EIPH's Legislative Audit Updates

#### Fiscal Years 2015-2016 Final Audit Report

- Ms. Rackow provided a report on two findings identified in this audit as well as EIPH's response to the finding including our corrective actions.
- All of the audit work has been completed and the report is currently in the review phase. The final audit report is expected any day.

#### Fiscal Years 2017-2018 Preliminary Audit Report

- July 8-12, 2019, three staff from the Legislative Services Office were on site at EIPH to conduct their field work of reviewing documents and talking with staff for our FY17-18 audit.
- Ms. Rackow reported preliminary reports from the audit exit conference indicate no findings were identified. The auditors will continue their work from Boise. The goal is to have our final audit report back to us by the end of October.
- As part of the audit process, Board members were given a letter from Jesse Cresap, Auditor-In-Charge, and asked to complete a Related-Party Questionnaire.
- 6. Guidance Re: Change in Employee Compensation (CEC) for Idaho's Public Health District Directors At the April 18, 2019 BOH meeting, the Board conducted Ms. Rackow's performance evaluation and recommended a CEC for her. However, on June 17, 2019, all health district directors received an email with a memo from Governor Little's office indicating that all directors and agency heads would receive a 3% ongoing salary increase.

This issue was discussed by all seven Public Health District Directors and some Board of Health members. It is being proposed that a letter be sent back to the Governor's office on behalf of all seven health districts' Boards requesting reconsideration of this directive. A draft response letter was shared with the Board. Discussion followed.

MOTION: Commissioner Miner made a motion support EIPH being included in this response letter

to Governor Little's office on behalf of Idaho's Public Health Districts.

SECOND: **Commissioner Shenton** 

ACTION: MOTION CARRIED UNANIMOUSLY

FOLLOW UP: The status of this matter will be reviewed at the EIPH's September Board meeting.

#### 7. ADJOURNMENT

MOTION: Commissioner Miller made a motion to adjourn the meeting at 11:28 p.m.

SECOND: **Commissioner Young** 

MOTION CARRIED UNANIMOUSLY ACTION:

The next Board of Health Meeting will be held on September 19, 2019.

Commissioner Bryon Reed, Chairman	Geri L. Rackow. Secretary	_

#### **BONNEVILLE COUNTY**

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# Eastern Idaho Public Health Fee Structure

Revised 09/19/19

In accordance with the intent of Chapter 4, Title 39, Idaho Code, notice is hereby given that the Public Health District VII Board of Health, under the authority granted by Idaho Code 39-414 and 39-416, adopts the following schedule based upon the actual cost of providing the service as stipulated in the Administrative Procedure Act rules: personnel costs, indirect rate formula as approved by the State Auditor, and operating expenditures.

# FAMILY AND COMMUNITY HEALTH SERVICES FEES

The following rules apply to Family and Community Health Services:

1. All supply, lab, and private purchased vaccine fees will be based on the cost plus \$5.00 and may be rounded up to the nearest \$1.00 increment. Fees for these services will be modified as necessary based on the purchase price. Fees are subject to change without notice based on pricing changes.

#### **IMMUNIZATION FEES**

#### 1. State Supplied Vaccines:

	a.	Vaccine for Children (VFC):	
		VFC fees are limited by federal law. Administration fee are as follows:	
		First shot\$20.00	)
		Each additional shot (cap at 4 shots)\$1520.00	
	b.	Non-VFC Eligible Children:	
		Immunization administration fee are as follows:	
		First shot\$35.00	
		Each additional shot\$20.00	
2.	Pr	rivate Purchase Vaccines:	
	Im	nmunization administration fee are as follows:	
		First shot\$35.00	
		Each additional shot\$20.00	
		Complex Vaccine Consult (Yellow Fever, Oral Typhoid, Oral Cholera,	
		Rabies and Japanese Encephalitis)\$10.00/visit	-

#### **Special Use Vaccines:**

Includes those supplied by the State or procured by other means at no cost to the district.

a.	Each shot:	Adult State Supplied	\$20.00
h.	Each shot:	Patient Assistance vaccine	\$25.00

#### 4. Private Purchased Cash Only & Employee Influenza Vaccines:

Influenza vaccine cash only fees are established at a lower administration cost due to market pressures and less processing time involved.

a.	Influenza cash price	Cost of Vaccine + \$15.00
b.	Off-site group cash pay Clinics	\$28.00
	EIPH Employees	
	Employee's insurance will be billed and any un	
	EIPH.	

It is requested that all proposed changes to Immunization fees be effective September 20, 2018.

#### **Reproductive Health Fees**

A program cost analysis is conducted on an annual basis. Based on costs, a conversion factor will be established and used in conjunction with Relative Value Units (RVUs) to determine fees. RVUs are a national method for evaluating medical services, taking into account complexity, risk, time, etc. RVUs are updated annually by Medicare. A conversion Factor is a value used to turn RVUs into dollar values (fees).

#### Reproductive Health Fee Formula:

- RVU x 60 conversion factor
- Codes with no RVU will be charged at 150% of Idaho Medicaid Allowable

Some of EIPH's fees are mandated to be based on a sliding fee scale (Title X, for example). EIPH's Sliding Fee Scale will be automatically updated whenever the Federal Poverty Guidelines are revised.

#### **Miscellaneous Fees**

1.	Tuberculosis Skin Test (PPD)	\$25.00
2.	Foreign travel oral medication consultation and	prescription\$10.00
3.	Sharps Container Exchange Program	
	Small Container	\$7.00
	Large Container	\$10.00
4.	Brief nurse service fee	\$10.00 per 15 minute increment
5.	Medicaid Ineligible Pregnancy Service visit	\$15.00
6.	Vital Statistics—certified copies of certificates	\$5.00 plus cost from State

# **ENVIRONMENTAL HEALTH FEES**

# FOOD PROGRAM

# FOOD LICENSING FEES

Mobiles, Intermittent	\$65.00
Mobile or Intermittent with Commissary	\$85.00
Additional Mobiles, each	\$65.00
Other Food Establishments	.\$125.00
2+ Licenses on 1 Premise/Common Owner	.\$150.00
Late Licensing Feewithin 15 days late	\$35.00
Late Licensing FeeAFTER 15 days late	\$70.00

#### TEMPORARY FOOD LICENSING FEES

Operating 1 day	\$35.00
Operating 2 or 3 days	\$45.00
Operating 4 or more days or multiple events	\$72.00

#### OTHER FEES

Plan Review & Preoperational Inspection\$100.00		
License Reinstatement Fee	\$18.00	
Request for Variance\$50.00	per hour	
Compliance Conference\$100.00	per hour	

# LAND DEVELOPMENT

-We reserve the right to adjust fees prior to signature of plat.-1 - 25 Lots\*.....\$100.00 per lot 26 - 40 Lots\*.....\$75.00 per lot 41 or more Lots\* ......\$50.00 per lot

> \*Half of the fee is to be submitted with application, the remainder on signing of final plat.

Discharged to Central/Community/Large Soil Absorption System (LSAS)

Due with Application ......\$200.00 + \$40.00 per lot

Signature Fee ......\$75.00 Short Plats (DEQ Approved) and Lot Line Adjustments

# SWIMMING POOLS

Yearly License\$50.00
Plans Review Check\$100.00

# SEPTIC PROGRAM

#### SEPTIC PERMITS

Individual System	
New	\$700.00
Expansion/Remodel	\$500.00
Failed/Repair	\$500.00
Central(2+ Connections)/Large Soil Abs	orption System
New	\$1,500.00
Repair	\$750.00
Tank Only / Vault Privy / Remediation	\$350.00
Permit Renewal/Transfer	\$50.00
Speculative Site Evaluation	\$300.00
(Apply fee to permit within 1	year.)
AFRIC OVATEL BIOTAL	

#### SEPTIC SYSTEM INSTALLER

Annual License for Installing Standard
& Basic Alternative Systems\$50.00
Annual License for Installing ALL Systems

# SEPTIC SYSTEM PUMPER

(including Complex Alternative) .....\$100.00

Annual License\$40	00.6
Each Vehicle\$20	00.0

#### PLANNING & ZONING REVIEW

Office Review\$75.00
Field Visit Required\$300.00

# **DAY CARE PROGRAM**

State Licensed, Family/Group\$100.00
State Licensed, Center
13-25 Children\$250.00
25+ Children\$325.00
City License (Idaho Falls or Ammon)\$75.00
Follow-up City Inspection\$75.00

#### ORAL HEALTH FEES

(Services for children ages birth to 18 years.)

# **Oral Health Program:**

1.	Oral Health Assessment	\$17.00
2.	Dental Screening	\$17.00
	Caries Risk Assessment	
4.	Topical Fluoride Varnish	\$13.00
5.	Prophylaxis Cleaning	\$25.00
6.	Dental Sealant, per tooth	\$22.00
7.	Nutritional Counseling for control of dental disease	\$10.00
8.	Interim Caries Arresting Medicament Application, per tooth	\$25.00
9.	Oral Hygiene Instructions	\$10.00

# **CONFERENCE ROOM FEES**

Eastern Idaho Public Health's Conference Room may be rented by state, county, or city agencies as well as non-profit organizations that have a public health-related mission.

**Normal Business Hours** (Monday through Friday, 7:30 a.m. – 5:00 p.m.) Half day = 4 hours Full day = more than 4 hours

Less than 50 Participants More than 50 Participants Half Day = \$75Half Day = \$125Full Day = \$225 Full Day = \$125

This fee includes set-up, take-down, and cleaning of the room as well as 15 minutes of IT staff time to help with A/V needs.

# Weekends or After Hours (after 5:00 p.m.)

A fee of \$40 per hour, and each increment thereof, will be charged for use of each conference room.

Dated this 1920 <sup>th</sup> day of September, 20198.	
EIPH Board of Health	
Bryon Reed <del>Brian Farnsworth</del> . Chairman	Geri Rackow, Director

Board Fiscal Notes
For the Year End Ended June 30, 2019
Board Meeting September 19, 2019

#### General Notes

- 1 For the year ended ended June 30, 2019, EIPH's total expenditures for the year were 1.86% below the approved budget.
- For the year ended June 30, 2019, EIPH's total revenues were 12.39% above approved budget. This is largely related to Clinical Services and Environmental Health fees being well above budget for the year. Over all fees were about 36% above budget. We also had contracts come in about 6% above budget.
- Note for the fiscal year end there was a cash carry over of \$718,917.81 Board Action is expected to address the use of the cash carry over.

	Operating Account	Operating Reserve	Capital Reserve	Total General Fund	Millennium Fund		
Month	Balance	Account Balance	Account Balance	Cash Available	Balance	Total Cash Available	
Jul-18	481,826.49	3,631,809.03	720,195.93	4,833,831.45	99,120.47	4,932,951.92	
Aug-18	556,387.69	3,639,173.99	720,195.93	4,915,757.61	93,896.77	5,009,654.38	
Sep-18		3,747,210.64	720,195.93	4,735,848.35	90,116.06	4,825,964.41	
Oct-18			1,408,904.00	4,781,113.41	82,927.84	4,864,041.25	
Nov-18	348,926.44	2,900,264.14	1,408,904.00	4,658,094.58	73,573.08	4,731,667.66	
Dec-18	232,724.03			5,050,084.09	64,621.02	5,114,705.11	
Jan-19	378,452.52	3,917,213.25	1,408,904.00	5,704,569.77	61,778.94	5,766,348.71	
Feb-19	366,773.69	3,928,068.58	1,408,904.00	5,703,746.27	58,706.55	5,762,452.82	
Mar-19	203,609.27	3,938,417.03	1,408,904.00	5,550,930.30	48,673.17	5,599,603.47	
Apr-19		3,599,973.75	1,408,904.00	5,599,909.16	43,686.76	5,643,595.92	
May-19	271,251.97	3,610,867.60	1,408,904.00	5,291,023.57	15,505.24	5,306,528.81	
Jun-19	326,482.88	3,161,691.14	1,408,904.00	4,897,078.02	-	4,897,078.02	
		, ,	•	, ,		, ,	
Capital Reser	ve Detail						
	Restricted for Future	Building Needs	787,022.93				
	Future Personnel Co	sts	107,173.00				
	Future 27th Payperio	od	240,000.00				
	Future Operating Sta	abilization	274,708.07				
			1,408,904.00				
Designated ar	nd Authorized out of	Operating Reserve					
	Future Vehicle Purcl	hases	103,272.98				
	Public Health Emerg	gency	500,000.00				
	Building Maintenand	ce	250,000.00				
	Legal Defense		40,000.00				
			893,272.98				
Cash Restrict	ed by Grant or Donor	•					
	Restricted for Mamn	nograms	11,020.40				
	Regional Behavior F	Health Board	62,713.15				
	EICAP Fit and Fall l	Funds	7,850.03				
	State Home Visit		213,193.68				
	Restricted for Medic	al Reserve Corp	3,514.10				
			298,291.36				

9/18/19 11:38 AM

Last Updated

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DIVISION	Budget	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	YTD	Percent used	remaining
BOARD OF HEALTH	16,688	625.25	484.04	1,997.01	1,353.67	-	1,686.19	600.98	958.69	991.67	958.16	709.60	10,349.61	20,714.87	124.13%	-24.13%
EMERGENCY RESPONSE	-								-	-	-			0.00		
COMMUNITY HEALTH	995,678	71,616.80	64,453.27	60,572.84	64,814.17	82,306.08	54,810.36	66,978.47	112,962.39	125,495.94	142,562.01	192,624.90	207,446.53	1,246,643.76	125.21%	-25.21%
HEALTHCARE TRANSFORMATION	242,656	23,886.39	21,732.14	23,001.87	25,703.31	30,828.29	19,617.20	26,009.44	12,972.33	7,412.49	2,190.10	2,401.53	1,746.78	197,501.87	81.39%	18.61%
CLINICAL SERVICES	3,551,128	298,322.91	270,652.65	254,815.73	296,485.59	312,401.44	187,114.76	236,464.37	185,581.34	254,137.35	330,755.34	308,780.68	398,463.92	3,333,976.08	93.88%	6.12%
NUTRITION	1,097,538	106,801.40	116,448.07	93,966.98	90,198.98	96,434.88	66,043.89	82,766.58	84,458.59	90,374.49	91,554.59	117,262.11	90,824.44	1,127,135.00	102.70%	-2.70%
ENVIRONMENTAL	1,068,138	92,373.47	76,940.92	87,322.97	84,143.19	92,456.64	63,421.63	77,545.22	81,719.32	78,555.39	77,898.26	107,836.53	93,490.30	1,013,703.84	94.90%	5.10%
GENERAL SUPPORT	1,175,050	69,139.98	74,981.34	67,726.47	77,920.60	83,910.19	83,177.87	69,871.15	74,627.28	86,211.80	96,684.68	91,058.51	177,466.92	1,052,776.79	89.59%	10.41%
SUBTOTAL	8,146,876	662,766.20	625,692.43	589,403.87	640,619.51	698,337.52	475,871.90	560,236.21	553,279.94	643,179.13	742,603.14	820,673.86	979,788.50	7,992,452.21	98.10%	1.90%
BUILDING PROJECT	-	-	-	-	-	-	-	-	-	-	-	-			N/A	N/A
COMMUNICATIONS EQUIP	-	-	-	-	-	-	-	-		-				0.00	N/A	N/A
COMPUTERS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	N/A	N/A
VEHICLES	136,727	-	-	-	-	-	-	-	-	-	107,587.26	-	29,139.76	136,727.02	100.00%	0.00%
EQUIPMENT	8,620	-	-	-	-	-	-	-	-	-	-	8,619.72		8,619.72	100.00%	N/A
LOAN PAYMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	#DIV/0!	#DIV/0!
CAPITAL OUTLAY TOTAL	145,347	-	-	-	-	-	-	-	-	-	107,587.26	8,619.72	29,139.76	145,346.74	100.00%	0.00%
TOTAL	8,292,223	662,766.20	625,692.43	589,403.87	640,619.51	698,337.52	475,871.90	560,236.21	553,279.94	643,179.13	850,190.40	829,293.58	1,008,928.26	8,137,798.95	98.14%	1.86%
PERCENTAGE OF TIME ELAI	PSED AND TIM	IE REMAINING	_	•	•	•	•	•	_	_					100.00%	0.00%

Operating Cash Inflow Operating Cash Outflow Cash Provided (Used) by Operations Cash used for Capital Expenditures

Cash to (from) Reserve

1,402,470.14	684,577.32	428,944.24	669,478.89	577,139.41	852,600.33	1,211,567.39	543,255.49	477,064.63	878,353.01	437,993.75	693,272.16	8,856,716.76
647,678.43	607,874.86	612,634.21	631,402.04	709,512.99	469,562.90	559,923.79	547,151.38	639,913.98	726,773.30	766,441.14	1,073,583.19	7,992,452.21
754,791.71	76,702.46	(183,689.97)	38,076.85	(132,373.58)	383,037.43	651,643.60	(3,895.89)	(162,849.35)	151,579.71	(328,447.39)	(380,311.03)	864,264.55
-	٠		-	-	-	-	-		107,587.26	8,619.72	29,139.76	145,346.74
-	-		-	-	-	-	-			-	-	-
754,791.71	76,702.46	(183,689.97)	38,076.85	(132,373.58)	383,037.43	651,643.60	(3,895.89)	(162,849.35)	43,992.45	(337,067.11)	(409,450.79)	718,917.81

718,917.81

9/4/19 4:58 PM

Last Updated

**Eastern Idaho Public Health District** 

Revenue and Cash Flow Percent of CONTRACT REVENUE BUDGET Jul-18 Aua-18 Sep-18 Oct-18 Nov-18 Dec-18 Jan-19 Feb-19 Mar-19 Apr-19 Mav-19 Jun-19 YTD Budget Clinical Services Contract Total 1.113.75 76,116 105.486 78.494 60.710 102.402 128.092 107.556 92.222 71.032 50.638 45.378 41.113 959.237.60 86.13% **Nutrition Contract Total** 1.189.22 143,176 121.926 131.445 9.866 105.690 119.333 81.059 96.645 99.062 105.717 106.954 140.040 .260.912.80 106.03% 16.697 12.042 **Environmental Health Contract Total** 216.87 22.002 15.574 17.940 17.039 21.640 15.257 10.929 13.443 14.694 22.875 200.131.63 92.28% **Healthcare Transformation Contract** 270.644 41.018 30.758 25.733 26.790 26.754 31.610 22.693 35.692 4.166 4.166 4.166 4.166 257.710.36 95.22% Community Health Contract Total 1.049.05 182,531 70.481 58.940 61.530 59.821 77.998 52.227 102.867 110.986 272.801 117,799 236.330 .404.310.66 133.86% TOTAL CONTRACTS 3,839,543 464,843 344,225 312,550 175,935 316,308 372,290 274,464 340,868 299,939 450,019 286,339 444,524 4,082,303.05 106.32% **FEE REVENUE** 1.187.000 105.186 107.234 123,566 173.726 251.245 252.381 132.930 87.148 80.491 119.162 88.982 125.423 1.647.474.22 138.79% Clinical Services Fees Community Health Fees 15.000 828 941 794 5.214 201 576 1.611 1.413 160 2.417 755 513 15.424.57 102.83% 600.950 57.616 62.233 57.515 52.580 107.397 71.100 35.907 32.747 52.665 71.665 107.875 81,223 790.522.75 **Environmental Health Fees** 131.55% **TOTAL FEES** 1,802,950 163,631 170,408 181,875 231,519 358,843 324,057 170,448 121,308 133,315 193,244 197,612 207,159 2,453,421.54 136.08% 5.642.493 628.474 514.634 494,425 407.454 675.151 696.347 444.912 462,177 433.254 643.263 115.83% **SUB-TOTAL FEES & CONTRACTS** 483.951 651.683 6.535.724.59 **GENERAL RECEIPTS** 1.120.70 144.250 85,422 61.635 138.023 61.541 72.784 124.664 65,591 120.519 11.244 169,600 100.99% County Appropriations 76,562 1.131.834.49 County Building Loan Interest N/A 35,000 6,447 7,365 8,037 8,075 8,687 8,192 10,855 10,348 11,557 10,894 10,824 110,037.43 INTEREST 8,757 314.39% STATE APPROPRIATIONS 100.00% 1.203.50 601,750 601,750 1,203,500.00 SURPLUS PROPERTY N/A REFUNDS 18 -245 -42 --305.17 N/A Miscellanceous -21 2,584 18 100 4,460 404 851 623 200 2,324 -11,585.48 N/A **TOTAL GENERAL REVENUE** 2,359,20 752,466 92,808 72,256 146,362 70,327 85,436 735,576 77,297 87,533 132,318 24,461 180,424 2,457,262.57 104.16% **GRAND TOTAL** 8,001,696 1,380,939 607,442 566,681 553,816 745,478 781,783 1,180,487 539,473 520,787 775,581 508,412 832,107 8.992.987.16 112.389% AMOUNT OF YEAR ELAPSED 100.00% 179,370 2,606,711.82 Total Clinical Services Revenue 2,300,75 181,302 212,720 202,059 234,436 353,647 380,473 240,485 151,522 169,801 134,360 166,536 113.30% Total Nutrition Revenue 1,189,22 143,176 121,926 131,445 9,866 105,690 119,333 81,059 96,645 99,062 105,717 106,954 140,040 1,260,912.80 106.03% 77,807 75,455 46,836 46,190 67,359 Total Environmental Revenue 817,822 79,618 69,619 129,037 86,357 88,362 119.917 104,098 990,654.38 121.13% 270.64 41.018 30.758 25.733 26,790 31.610 22.693 35,692 4.166 4.166 4.166 4.166 257.710.36 95.22% Total Healthcare Transformation 26,754 Total Community Health 1.064.05 183,360 71.423 59.734 66.744 60.023 78.574 53.838 104.280 111.146 275.218 118.554 236.843 1.419.735.23 133.43% **CASH FLOW SUMMARY** 8.001.696 1,380,939 607.442 566.681 553.816 745,478 781.783 1.180.487 539.473 520.787 775.581 508.412 832.107 8.992.987.16 Total Revenue and Appropriations (137,737) 115,663 31,080 (138,835)(136,270.40) Decrease (Increase) Accounts Receivable 21,531 77,135 (168,338) 70,818 3,782 (43,723) 102,772 (70,418)15.088 17,818 (23.230)9.217 (11,175)6,309 312 6.129 3,265 15.830 54.233 (93.795)Change in Accrued Exp/Revenue Total Expenditures 8.292.223 662,766 625.692 589.404 640.620 698.338 475.872 560.236 553.280 643.179 850.190 829.294 1.008.928 8.137.798.95 (132.374) 383.037 651.644 (3.896)Change in Cash 754.792 76.702 (183.690)38.077 (162.849) 43.992 (337,067)(409.451) 718.917.81 5.599,603 4.178.160 4 932 952 5 009 654 4.825,964 5.643.596 5.306.529 4 864 041 4.731.668 5.114.705 5.766.349 5 762 453 4.178.160.21 Cash Balance Beginning of period Cash Balance End of Current Period 4 932 952 5.009.654 4.825.964 4.864.041 4.731.668 5 114 705 5 766 349 5 762 453 5 599 603 5 643 596 5.306.529 4.897.078 4.897.078.02 Cash Balance Reserved by Board for Capital Projects 720.196 720,196 720.196 1.408.904 1.408.904 1.408.904 1.408.904 1.408.904 1.408.904 1.408.904 1,408,904 1,408,904 4.289.458 3.455.137 3.322.764 3.705.801 4.357.445 4.353.549 4,190,699 3.897.625 Unrestricted Cash Balance 4.212.756 4.105.768 4.234.692 3.488.174

Board Fiscal Notes For the Two Months ended August 30, 2019 Board Meeting September 19, 2019

#### General Notes

- For the two Months ended August 30, 2019 the expenses were 2.23% under budget for the District.
- 2 For the two Months ended August 30, 2019 revenue was 10.75% over budget for the District.

	Operating Account	Operating Reserve	Capital Reserve	Total General Fund	Millennium Fund	
Month	Balance	Account Balance	Account Balance	Cash Available	Balance	Total Cash Available
Jul-19		3,821,736.07	1,408,904.00	5,610,902.32	102,598.20	5,713,500.52
Aug-19		3,832,298.20	1,408,904.00	5,712,155.76	99,526.32	5,811,682.08
Sep-19		.,,	,,	-	7	-
Oct-19				-		-
Nov-19				-		<del>-</del>
Dec-19				-		-
Jan-20				-		-
Feb-20				-		-
Mar-20				-		-
Apr-20				-		=
May-20				-		_
Jun-20			-	-	-	-
Capital Reser	ve Detail					
	Restricted for Future	Building Needs	787,022.93			
	Future Personnel Co	osts	107,173.00			
	Future 27th Payperio	od	240,000.00			
	Future Operating Sta	abilization	274,708.07			
			1,408,904.00			
Designated ar	nd Authorized out of	Operating Reserve				
	Future Vehicle Purc	hases	103,272.98			
	Public Health Emerg	gency	500,000.00			
	Building Maintenan		250,000.00			
	Legal Defense		40,000.00			
			893,272.98			
Cash Restrict	ed by Grant or Donor	r.				
	Restricted for Mamr		9,535.54			
	Regional Behavior I		58,164.06			
	Citizen Review Pani		18,795.84			
	EICAP Fit and Fall	Funds	7,850.03			
	State Home Visit		202,374.43			
	Millennium Fund		99,526.32			
	Restricted for Medic	cal Reserve Corp	3,514.10			
			399,760.32			

#### Board Summary Report Eastern Idaho Public Health Expenditure Summary

FY 2020

9/18/19 11:41 AM Last Updated DIVISION Oct-19 Nov-19 Jan-20 Feb-20 Mar-20 Apr-20 May-20 Budget Jul-19 Aug-19 Sep-19 Dec-19 Jun-20 YTD Percent used remaining 22,399 2,129.04 2,673.00 4,802.04 21.44% **BOARD OF HEALTH** 78.56% **EMERGENCY RESPONSE** 0.00 1,762,683 121,739.05 231,626.77 109,887.72 13.14% 86.86% COMMUNITY HEALTH 61.798 1.815.95 2.153.54 3.969.49 6.42% 93.58% HEALTHCARE TRANSFORMATION 222.379.85 CLINICAL SERVICES 3,205,353 195.799.07 418.178.92 13.05% 86.95% 1,218,188 99,768.48 108,130.39 207,898.87 17.07% 82.93% NUTRITION **ENVIRONMENTAL** 1,077,633 87,022.95 93,525.23 180,548.18 16.75% 83.25% 75,764.47 101,966.51 **GENERAL SUPPORT** 1,135,038 177,730.98 15.66% 84.34% SUBTOTAL 8,483,092 572,187.68 652,567.57 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 1,224,755.25 14.44% 85.56% N/A N/A **BUILDING PROJECT** N/A COMMUNICATIONS EQUIP 0.00 N/A N/A COMPUTERS 0.00 N/A 0.00 #DIV/0! #DIV/0! VEHICLES **EQUIPMENT** 0.00 #DIV/0! N/A #DIV/0! LOAN PAYMENT 0.00 #DIV/0! CAPITAL OUTLAY TOTAL #DIV/0! #DIV/0! TOTAL 8,483,092 572,187.68 652,567.57 1,224,755.25 14.44% 85.56% PERCENTAGE OF TIME ELAPSED AND TIME REMAINING 16.67% 83.33%

Operating Cash Inflow Operating Cash Outflow Cash Provided (Used) by Operations Cash used for Capital Expenditures

Cash to (from) Reserve

1,356,591.19	739,241.55	-	-	-	-	-	-	-	-	-	-	2,095,832.74
540,168.69	641,059.99	-	-	-	-	-	-	-	-	-	-	1,181,228.68
816,422.50	98,181.56	-	-	-	-	-	-	-	-	-	-	914,604.06
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
816,422.50	98,181.56	-	-	-	-	-	-	-	-	-	-	914,604.06
												01100100

914,604.06

#### BOARD SUMMARY REPORT Eastern Idaho Public Health District Revenue and Cash Flow

Public Health District Last Updated 9/17/19 2:18 PM

Revenue and Cash Flow			1			1	1		1	1	ı		1		
CONTRACT REVENUE	BUDGET	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD	Percent of Budget
Clinical Services Contract Total	671,154	35,782	31,114	-	-	-	-	-	-	-	-	-	-	66,895.67	9.97%
Nutrition Contract Total	1.199.876	106,903	121,618		-	-	-	-	-	-	-	-	-	228,521.51	19.05%
Environmental Health Contract Total	230,351	15,250	12,301	_	_	_	-		-	_	-		_	27,550.57	11.96%
Healthcare Transformation Contract	69,500	23,666	4,166	-	-	-	-	-	-	-	-	-	-	27,832.00	40.05%
Community Health Contract Total	1,735,958	245,540	105,357		-	-	-	-	-	-	-	-	-	350,896.67	20.21%
TOTAL CONTRACTS	3,906,839	427,140	274,556	-	-	-	-	-	-	-	-	-	-	701,696.42	17.96%
FEE REVENUE	FEE REVENUE														
Clinical Services Fees Total	1,264,500	125,429	126,989	-	-	-	-	-	-	-	-	-	-	252,418.93	19.96%
Community Health Fees Total	19,000	1,181	923			-	-		-	-	-		-	2,103.53	11.07%
Environmental Health Fees Total	686,550	70,950	80,500		-	-	-	-	-	-	-	-	-	151,450.00	22.06%
TOTAL FEES	1,970,050	197,560	208,412	-	-	-	-	-	-	-	-	-	-	405,972.46	20.61%
SUB-TOTAL FEES & CONTRACTS	5.876.889	624,701	482,968	_	_	_	_	_	_	_	_	_	_	1,107,668.88	18.85%
	3,070,003	024,701	402,300	-	=		-	-	_		_	-	-	1,107,000.00	10.0376
GENERAL RECEIPTS	1 4 400 700	447.070	57.700			ı	1		ı	Т	ı		1	475 000 00	45.070/
County Appropriations County Building Loan Interest	1,120,703	117,876	57,763	-	-	-	-	-	-	-	-	-	-	175,639.08	15.67% N/A
INTEREST	0	10.045	10.562	-	-	-	-	-	-	-	-	-	-	20.607.06	#DIV/0!
STATE APPROPRIATIONS	I	607.750	-	-	-	_	_	-		-	_	_	_	607.750.00	#DIV/0!
SURPLUS PROPERTY	0	4,700	-	-	-	-	-	-	-	-	-	-	-	4,700.00	N/A
REFUNDS	0	41	86		-	-	-	-	-	-	-	-	-	127.06	N/A
Miscellanceous	0	16	2,015		-	-	-	-	-	-	-	-	-	2,030.57	
														-	N/A
TOTAL GENERAL REVENUE	1,120,703	740,428	70,426	-	-	-	-	-	-	-	-	-	-	810,853.77	72.35%
GRAND TOTAL	6,997,592	1,365,129	553,394	-	-	-	-	-	-	-	-	-	-	1,918,522.65	27.417%
							_			_		AMOUNT O	F YEAR ELAF	PSED	16.67%
Total Clinical Services Revenue	1,935,654	161,211	158,104	-	-	-	-	-	-	-	-	-	-	319,314.60	16.50%
Total Nutrition Revenue	1,199,876	106,903	121,618	-	-	-	-	-	-	-	-	-	-	228,521.51	19.05%
Total Environmental Revenue	916,901	86,200	92,801	ı	-	-	-	-	-	-	-	-	-	179,000.57	19.52%
Total Healthcare Transformation	69,500	23,666	4,166	-	-	-	-	-	-	-	-	-	-	27,832.00	40.05%
Total Community Heath Revenue	1,754,958	246,721	106,279	-	-	-	-	-	-	-	-	-	-	353,000.20	20.11%
CASH FLOW SUMMARY															_
Total Revenue and Appropriations	6,997,592	1,365,129	553,394	-	-	-	-		-	-	-	-	-	1,918,522.65	]
Decrease (Increase) Accounts Receivable		(8,538)	185,848											177,310.09	
Change in Accrued Exp/Revenue	T	32,019	11,508											43,526.57	
Total Expenditures	8,483,092	572,188	652,568	-	-	-	-	-	-	-	-	-	-	1,224,755.25	
Change in Cash		816,423	98,182	-	-	-	-	-	-	-	-	-	-	914,604.06	
Cash Balance Beginning of period		4,897,078	5,713,501	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	4,897,078.02	1
Cash Balance End of Current Period		5,713,501	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682.08	
Cash Balance Reserved by Board for Capita	al Projects	1,408,904	1,408,904	_	_	_	_	_			_		_	_	7
Unrestricted Cash Balance		4,304,597	4,402,778	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682	5,811,682.08	]
	_		_												_



Executive Department State of Idaho

# The Office of the Governor **Proclamation**

State Capital Boise

WHEREAS, more than 3,800 septic permits were issued in fiscal year 2018; and

WHEREAS, proper operation and maintenance of septic systems is essential for the system to function and treat wastewater properly; and

WHEREAS, proper wastewater treatment is necessary to protect public health, drinking water, ground water, and surface water; and

WHEREAS, Idaho's on-site wastewater professionals use their expertise in the design, installation, maintenance, and regulations of septic systems in our state; and

WHEREAS, the agricultural community, private businesses and communities rely on a healthy population and high-quality ground water and surface water for economic prosperity; and

WHEREAS, the people and environment of Idaho benefit from properly designed, installed, operated and maintained septic systems; and

WHEREAS, ground water and surface water can be vulnerable to contamination and degradation if wastewater is not stored, treated, and disposed of properly; and

WHEREAS, public health and the environment are two of Idaho's most precious resources, it is appropriate to set aside a special time to call upon all Idahoans to learn about the importance of septic system maintenance in their community and how proper maintenance of a septic system can protect the health of their family, community, and our precious ground water and surface water resources;

NOW, THEREFORE, I, BRAD LITTLE, Governor of the State of Idaho, do hereby proclaim the week of September 16-20, 2019, to be

# IDAHO SepticSmart WEEK

in Idaho, and I encourage all Idahoans and visitors to learn about septic system operation and maintenance to help protect public health and the environment, and I urge our citizens to recognize the value, importance and vulnerability of public health and our ground water and surface water resources.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this 22nd day of August, in the year of our Lord two thousand and nineteen and of the Independence of the United States of America the two hundred forty-fourth and of the Statehood of Idaho the one hundred thirtieth.

BRAD LITTLE GOVERNOR

LAWERENCE DENNEY
SECRETARY OF STATE

# EASTERN IDAHO PUBLIC HEALTH SUBGRANT SUMMARY

9/19/19

# **RENEWED OR AMENDED SUBGRANTS**

Subgrant/Contract Title	Grantor/Contractor	R(Renew)/ A(Amend)	Start Date	End Date	Last Funding Amount	New Funding Amount	Comments
Drug Overdose Prevention Program	IDHW	A2	9/1/2019	11/30/2019	N/A	N/A	extended date 90 days
HIV Care (Ryan White Part B)	IDHW	A2	4/19/2019	3/31/2020		\$16,534.00	Added funding for equipment
Hospital Preparedness Program	IDHW	R	7/1/2019	6/30/2020	\$124,769.00	\$160,000.00	Personnel and operating reduced to \$90k; added \$70k passthrough
Immunizations - Quality Assurance Reviews & Provider Visits	IDHW	R	9/1/2019	8/30/2020	\$20,820.00	\$20,050.00	Combined two subgrants into one; annual renewal
Public Health Emergency Preparedness	IDHW	R	7/1/2019	6/30/2020	\$405,605.00	\$391,454.00	
Region 7 Behavioral Health Board	IDHW	R	9/1/2019	8/31/2023	\$200,000.00	\$200,000.00	4-year renewal
Sexual Risk Avoidance Education	IDHW	A1	2/1/2019	6/30/2020	N/A	N/A	Revised scope of work
STD/HIV Prevention	IDHW	A2	1/1/2019	12/31/2019		\$7,000.00	Added funding
Tobacco Education & Prevention	IDHW	A1	3/29/2019	4/28/2020		(\$3,292.87)	Removed unspent funds that are no longer available for use.
Tubercolosis Control	IDHW	A5	1/1/2018	12/31/2019	\$3,516.00	\$3,516.00	Annual Renewal
WIC/Breastfeeding Peer Counseling	IDHW	A2	10/1/2018	9/30/2020	\$1,273,256.00	\$1,182,887.00	Annual Renewal

# **PENDING SUBGRANT RENEWAL**

		Renew/			Last Funding	New Funding	
Subgrant/Contract Title	Grantor/Contractor	Amend	Start Date	End Date	Amount	Amount	Comments
Family Planning - Title V MCH	IDHW	R	10/1/2019		\$98,458.00		
Childrens Special Health Program	IDHW	R	10/1/2019				
Drug Overdose Prevention Program	IDHW	R	10/1/2019	8/31/2020	\$54,295.00	\$110,000.00	Adding additional deliverables; still in negotiation