

PUBLIC HEARING: EIPH FY21 BUDGET
Thursday, June 18, 2020
9:00 a.m.

Eastern Idaho Public Health
 Conference Room
 1250 Hollipark Drive – Idaho Falls, Idaho

Join Zoom Meeting
<https://zoom.us/j/172496282>
 (301) 715-8592
 Meeting ID: 172 496 282

[Click here](#) to view the proposed budget.

BOARD OF HEALTH AGENDA
Thursday, June 18, 2020
9:05 a.m. (immediately following the public hearing)

1. Call Board Meeting to Order.....Chairman Reed
2. Approval of Consent Agenda (Action)Chairman Reed
If a board member has an issue with something in the Consent Agenda, a request can be made to remove that item from the Consent Agenda for further discussion and a separate vote.
 - a. Approval of May 13, 2020 Board of Health Meeting Minutes
 - b. Subgrant Review/Approval
 - c. FY20 Year-to-Date Financial Report
3. Ratification of Board Member, Commissioner Shayne YoungChairman Reed
4. Report from Idaho Association of District Boards of Health Business MeetingAll
5. COVID-19 Update & Response (Action)..... Geri Rackow

SPECIAL MEETING
BOARD OF HEALTH MEETING MINUTES
May 13, 2020
9:00 a.m.
Virtual Meeting Hosted by Zoom

PRESENT:

<u>BOARD OF HEALTH MEMBERS</u>	<u>STAFF MEMBERS</u>
Bryon Reed, Commissioner, Chairman	Geri Rackow
Bill Leake, Teton County, Trustee	James Corbett
Wayne Butts, Commissioner	Amy Gamett
Lee Miller, Commissioner	Angy Harwood
Ken Miner, Commissioner	Kellye Johnson
Shayne Young, Commissioner	Steve Thomas
Barbara Nelson, MD	
Greg Shenton, Commissioner	
Brent Mendenhall, Commissioner	

Call Board Meeting to Order

Chairman Reed called the meeting order at 9:03 a.m.

1. Approval of BOH Meeting Minutes:

February 20, 2020

March 9, 2020

March 11, 2020

March 21, 2020

April 29, 2020

MOTION: Barbara Nelson, MD made a motion to approve February 20, 2020, March 9, 2020, March 11, 2020, March 21, 2020, and April 29, 2020 BOH Meeting minutes.

SECOND: Commissioner Butts

ACTION: MOTION CARRIED UNANIMOUSLY

2. Review of FY2020 Year-to-Date Financial Report

Steve Thomas provided a Year-to-Date report on our FY2020 budget. For the ten months ended April 30, 2020 the expenses were 8.29% under budget and revenue was 11.59% over budget.

Ms. Rackow has begun meeting with the county commissioners to review the FY2021 budget.

3. Conflict of Interest Form

Ms. Rackow emailed the Conflict of Interest Form to all Board of Health members. This form needs to be reviewed and signed each year. She asked that everyone complete the form and return it at their earliest convenience.

4. Idaho Association of Boards of Health Meeting

- In light of the COVID-19 pandemic, the Idaho Association of District Boards of Health meeting has been changed to a virtual format. The meeting will be held on June 11, 2020 at 1:00 p.m. A meeting invitation and meeting materials will be sent out to Board of Health members prior to the meeting. There are no resolutions to review at this time. Board members who are not planning to attend the meeting were asked to provide Ms. Rackow with a proxy.
- Ms. Rackow reported that the annual conference of the National Association of Local Boards of Health has been cancelled for this year.

5. **COVID-19 Update & Response**

- Ms. Rackow reported that things seem to be slowing down a bit for the time being. EIPH is focusing on assisting businesses with reopening plans and has been conducting webinars on Tuesdays and Thursdays to provide guidance and answer questions.
- The Governor is having a press conference on Thursday at 1:00 p.m. to announce his decision on the progression to Stage 2. Stage 2 will allow for restaurant dining rooms to open. Restaurants opening dining rooms were asked to submit plans to the health district prior to opening. As of yesterday only about 20% of the plans have been received. Food establishments will be notified that their plans have been received. Ms. Johnson is reviewing the plans and making recommendations to the restaurant if necessary. EIPH does not have enforcement authority for any part of the Governor's order; any enforcement would fall under the jurisdiction of state, county, and city law enforcement. EIPH issues food licenses based on the requirements of the Idaho food code; the Governor's order is based outside of the code and licenses cannot be revoked due to non-compliance with the "Stay Healthy" order. The Board of Health agreed that EIPH should continue education and encourage personal accountability.
- Some bars have opened prior to their scheduled date of opening as outlined in Idaho Rebounds. Idaho's Alcohol Beverage Control was taking complaints and doing investigations.
- Ms. Rackow discussed the definition of youth activities. Several counties are allowing youth rodeo and other events to take place. Youth activities do not include large events like tournaments, competitions, or performances, especially those that allow overnight trips, and should be limited to the youths own community not youth from other community.
- As of today, Crush the Curve has performed 2,300 antibody tests out of its Idaho Falls collection site; 1.09% were positive.
- We are seeing the number of contacts of our confirmed cases increase.
- EIPH is currently planning for the coming months and into the fall when we could see the number of COVID-19 cases increase, along with other illnesses including influenza. We continue to provide public health messages of promote social distancing, wearing masks, and hand washing.
- The public health districts have received limited COVID-19 testing supplies from the state (swabs and viral transport media) to support local needs. In a couple of weeks our health district will receive federal PPE supplies to distribute to nursing homes.
- The CDC has changed the guidelines for COVID symptoms and isolation period. EIPH will update its COVID-19 Decision Tree and share it with our partners as well as make it available on our website.
- The Abbott rapid test machines received in our health district were placed at Grand Peaks in St. Anthony and the Challis Area Health Center. We have since learned that the Challis Area Health Center is not in need of the machine, so it will be redeployed to Steele Memorial Medical Center in Salmon.
- Ms. Rackow continues to have weekly updates with the county emergency managers.
- EIPH is slowly reopening our offices; hours will be increased as needed for the demand. Some employees are continuing to telecommute. We are encouraging social distancing, cleaning, and hygiene.
- Recognition of employees was asked at the last meeting. Giving gift cards to employees is not an option. The state has put out a draft statewide COVID-19 Compensation Policy; Ms. Rackow is looking at options and will bring back recommendations at a later date.
- Commissioner Miller provided an update on the plan for opening Yellowstone National Park.

6. **Adjournment**

Barbara Nelson, MD, made a motion to adjourn the meeting at 10:15 a.m. The next Board of Health meeting and Public Budget Hearing will be held on June 18, 2020 at 9:00 a.m. We will plan on an in-person meeting to be held in the large conference room and Ms. Rackow will set up a Zoom meeting for those unable to attend.

Commissioner Bryon Reed, Chairman

Gerri L. Rackow, Secretary

Board Fiscal Notes

For the Eleven Months ended May 31, 2020

Board Meeting June 18, 2020

General Notes

- 1 For the Eleven Months ended May 31, 2020 the expenses were 8.29% under budget for the District.
- 2 For the Eleven Months ended May 31, 2020 revenue was 10.64% over budget for the District

Month	Operating Account Balance	Operating Reserve Account Balance	Capital Reserve Account Balance	Total General Fund Cash Available	Millennium Fund Balance	Total Cash Available
Jul-19	380,262.25	3,821,736.07	1,408,904.00	5,610,902.32	102,598.20	5,713,500.52
Aug-19	470,953.56	3,832,298.20	1,408,904.00	5,712,155.76	99,526.32	5,811,682.08
Sep-19	442,727.39	3,520,337.86	1,731,382.32	5,694,447.57	96,131.07	5,790,578.64
Oct-19	437,067.21	3,530,236.83	1,731,382.32	5,698,686.36	90,928.56	5,789,614.92
Nov-19	322,609.80	3,339,914.28	1,731,382.32	5,393,906.40	87,806.28	5,481,712.68
Dec-19	642,395.44	3,348,809.19	1,731,382.32	5,722,586.95	77,807.85	5,800,394.80
Jan-20	285,683.52	4,057,473.38	1,731,382.32	6,074,539.22	76,133.37	6,150,672.59
Feb-20	364,602.18	3,866,740.28	1,731,382.32	5,962,724.78	72,423.65	6,035,148.43
Mar-20	585,607.28	3,874,912.92	1,731,382.32	6,191,902.52	63,137.77	6,255,040.29
Apr-20	580,057.81	3,882,823.85	1,731,382.32	6,194,263.98	60,485.02	6,254,749.00
May-20	426,319.69	3,889,828.79	1,731,382.32	6,047,530.80	48,076.80	6,095,607.60
Jun-20			-	-	-	-
Capital Reserve Detail						
	Restricted for Future Building Needs		787,022.93			
	Future Personnel Costs		107,173.00			
	IT enhancements		150,000.00			
	Community Needs		172,478.32			
	Future 27th Payperiod		240,000.00			
	Future Operating Stabilization		274,708.07			
			1,731,382.32			
Designated and Authorized out of Operating Reserve						
	Future Vehicle Purchases		240,000.00			
	Public Health Emergency		500,000.00			
	Building Maintenance		250,000.00			
	Legal Defense		100,000.00			
			1,090,000.00			
Cash Restricted by Grant or Donor.						
	Restricted for Mammograms		10,124.24			
	Regional Behavior Health Board		79,827.86			
	Citizen Review Pannel		19,446.17			
	EICAP Fit and Fall Funds		4,297.07			
	State Home Visit		43,095.44			
	Millennium Fund		43,171.25			
	Restricted for Medical Reserve Corp		2,432.21			
			202,394.24			

**Board Summary Report
Eastern Idaho Public Health
Expenditure Summary**

FY 2020

Last Updated 6/16/20 4:17 PM

DIVISION	Budget	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD	Percent used	remaining
BOARD OF HEALTH	22,399	2,129.04	2,673.00	2,499.39	1,527.10	1,213.21	618.98	-	811.17	2,452.19	2,215.60	3,632.90	-	19,772.58	88.27%	11.73%
EMERGENCY RESPONSE	-	-	-	-	-	-	-	-	3,278.46	14,981.79	69,389.34	97,860.39	-	185,509.98		
COMMUNITY HEALTH	1,762,683	109,887.72	121,739.05	121,978.87	117,678.76	156,535.05	120,114.36	119,577.83	108,285.09	132,009.21	105,098.90	110,980.87	-	1,323,885.71	75.11%	24.89%
HEALTHCARE TRANSFORMATION	61,798	1,815.95	2,153.54	2,653.71	5,476.13	2,728.50	1,312.77	2,651.36	6,811.24	2,512.31	264.94	977.70	-	29,358.15	47.51%	52.49%
CLINICAL SERVICES	3,505,353	195,799.07	222,379.85	357,108.27	399,686.47	398,450.98	309,245.61	212,349.40	189,577.02	213,522.76	164,322.15	257,160.12	-	2,919,601.70	83.29%	16.71%
NUTRITION	1,218,188	99,768.48	108,130.39	93,665.96	88,126.99	114,610.39	85,796.90	82,075.44	77,988.34	75,956.08	80,561.19	94,215.64	-	1,000,895.80	82.16%	17.84%
ENVIRONMENTAL	1,106,633	87,022.95	93,525.23	86,524.07	80,963.57	114,550.32	78,463.90	79,030.59	80,154.63	82,743.00	75,265.16	100,053.07	-	958,296.49	86.60%	13.40%
GENERAL SUPPORT	1,126,418	75,764.47	101,966.51	71,924.19	76,809.18	88,043.75	97,469.09	71,184.89	104,786.43	67,856.78	75,688.63	85,249.07	-	916,742.99	81.39%	18.61%
SUBTOTAL	8,803,472	572,187.68	652,567.57	736,354.46	770,268.20	876,132.20	693,021.61	566,869.51	571,692.38	592,034.12	572,805.91	750,129.76	0.00	7,354,063.40	83.54%	16.46%
BUILDING PROJECT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	N/A
COMMUNICATIONS EQUIP	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	N/A	N/A
COMPUTERS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	N/A	N/A
VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	#DIV/0!	#DIV/0!
EQUIPMENT	8,620	-	-	8,619.72	-	-	-	-	-	-	-	-	-	8,619.72	100.00%	N/A
LOAN PAYMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	#DIV/0!	#DIV/0!
CAPITAL OUTLAY TOTAL	8,620	-	-	8,619.72	-	-	-	-	-	-	-	-	-	8,619.72	100.00%	0.00%
TOTAL	8,812,092	572,187.68	652,567.57	744,974.18	770,268.20	876,132.20	693,021.61	566,869.51	571,692.38	592,034.12	572,805.91	750,129.76	-	7,362,683.12	83.55%	16.45%

PERCENTAGE OF TIME ELAPSED AND TIME REMAINING 91.67% 8.33%

Operating Cash Inflow	1,356,591.19	739,241.55	601,907.40	695,588.99	750,827.18	917,197.17	1,017,097.40	479,933.34	805,889.28	588,596.43	602,805.28	-	-	8,555,675.21
Operating Cash Outflow	540,168.69	641,059.99	614,391.12	696,552.71	1,058,729.42	598,515.05	666,819.61	595,457.50	585,997.42	588,887.72	761,946.68	-	-	7,348,525.91
Cash Provided (Used) by Operations	816,422.50	98,181.56	(12,483.72)	(963.72)	(307,902.24)	318,682.12	350,277.79	(115,524.16)	219,891.86	(291.29)	(159,141.40)	-	-	1,207,149.30
Cash used for Capital Expenditures	-	-	8,619.72	-	-	-	-	-	-	-	-	-	-	8,619.72
Cash to (from) Reserve	816,422.50	98,181.56	(21,103.44)	(963.72)	(307,902.24)	318,682.12	350,277.79	(115,524.16)	219,891.86	(291.29)	(159,141.40)	-	-	1,198,529.58
														1,198,529.58

BOARD SUMMARY REPORT
Eastern Idaho Public Health District
Revenue and Cash Flow

FY 2020

Last Updated 6/15/20 11:40 AM

CONTRACT REVENUE	BUDGET	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD	Percent of Budget
Clinical Services Contract Total	668,154	35,782	31,114	28,146	67,096	69,925	93,385	56,353	79,336	72,434	79,345	69,785	-	682,701.54	102.18%
Nutrition Contract Total	1,199,876	106,903	121,618	126,087	71,103	108,888	143,929	104,808	101,059	96,912	94,065	99,382	-	1,174,755.58	97.91%
Environmental Health Contract Total	230,351	15,250	12,301	16,577	19,648	18,792	21,699	14,262	16,060	15,138	15,575	15,583	-	180,884.36	78.53%
Healthcare Transformation	69,500	23,666	4,166	4,166	4,167	4,167	4,167	10,167	4,167	4,167	4,167	4,167	-	71,334.00	102.64%
Community Health Contract Total	1,735,958	245,540	105,357	119,840	122,740	113,348	158,835	112,443	131,061	109,027	133,579	171,359	-	1,523,128.35	87.74%
TOTAL CONTRACTS	3,903,839	427,140	274,556	294,816	284,755	315,120	422,016	298,033	331,683	297,678	326,731	360,276	-	3,632,803.83	93.06%

FEE REVENUE		Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD	Percent of Budget
Clinical Services Fees Total	1,264,500	125,429	126,989	165,007	227,128	259,878	168,864	68,935	137,751	143,727	111,908	66,065	-	1,601,682.19	126.67%
Community Health Fees Total	19,000	1,181	923	480	2,114	1,712	359	725	916	2,062	-	31,500	-	41,969.92	220.89%
Environmental Health Fees Total	686,550	70,950	80,500	78,047	60,285	133,244	84,993	48,445	44,352	48,375	65,482	85,638	-	800,310.33	116.57%
TOTAL FEES	1,970,050	197,560	208,412	243,534	289,528	394,834	254,215	118,105	183,019	194,163	177,390	183,203	-	2,443,962.44	124.06%
SUB-TOTAL FEES & CONTRACTS	5,873,889	624,701	482,968	538,350	574,282	709,953	676,231	416,138	514,702	491,842	504,120	543,479	-	6,076,766.27	103.45%

GENERAL RECEIPTS		Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD	Percent of Budget
County Appropriations	1,120,703	117,876	57,763	84,390	101,944	125,684	72,694	91,689	65,384	123,104	145,900	57,785	-	1,044,212.06	93.17%
County Building Loan Interest	0	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A
INTEREST	50,000	10,045	10,562	10,518	9,899	9,677	8,804	8,664	9,267	8,173	7,911	7,005	-	100,524.85	201.05%
STATE APPROPRIATIONS	1,215,500	607,750	-	-	-	-	-	595,450	-	-	-	-	-	1,203,200.00	98.99%
SURPLUS PROPERTY	0	4,700	-	-	-	-	1,262	-	-	-	-	-	-	5,962.11	N/A
REFUNDS	0	41	86	70	56	-	-	-	-	-	-	-	-	253.03	N/A
Miscellaneous	0	16	2,015	4,105	241	1,299	5,314	63	69	4,602	95	1,983	-	19,799.97	N/A
TOTAL GENERAL REVENUE	2,386,203	740,428	70,426	99,082	112,140	136,660	88,074	695,865	74,719	135,878	153,905	66,773	-	2,373,952.02	99.49%
GRAND TOTAL	8,260,092	1,365,129	553,394	637,432	686,422	846,613	764,305	1,112,003	589,421	627,720	658,026	610,253	-	8,450,718.29	102.308%

		Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	AMOUNT OF YEAR ELAPSED	Percent of Budget
Total Clinical Services	1,932,654	161,211	158,104	193,153	294,225	329,803	262,249	125,289	217,087	216,161	191,253	135,850	-	2,284,383.73	118.20%
Total Nutrition Revenue	1,199,876	106,903	121,618	126,087	71,103	108,888	143,929	104,808	101,059	96,912	94,065	99,382	-	1,174,755.58	97.91%
Total Environmental Revenue	916,901	86,200	92,801	94,624	79,933	152,036	106,692	62,706	60,412	63,513	81,057	101,221	-	981,194.69	107.01%
Total Healthcare Transformation	69,500	23,666	4,166	4,166	4,167	4,167	4,167	10,167	4,167	4,167	4,167	4,167	-	71,334.00	102.64%
Total Community Health	1,754,958	246,721	106,279	120,320	124,854	115,059	159,194	113,168	131,977	111,088	133,579	202,859	-	1,565,098.27	89.18%

CASH FLOW SUMMARY		Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD
Total Revenue and Appropriations	8,260,092	1,365,129	553,394	637,432	686,422	846,613	764,305	1,112,003	589,421	627,720	658,026	610,253	-	8,450,718.29
Decrease (Increase) Accounts Receivable	(8,538)	185,848	(35,525)	9,167	(95,786)	152,892	(94,906)	(109,488)	178,170	(69,429)	(7,447)	-	-	104,956.92
Change in Accrued Exp/Revenue	32,019	11,508	121,963	73,715	(182,597)	94,507	(99,950)	(23,765)	6,037	(16,082)	(11,817)	-	-	5,537.49
Total Expenditures	8,812,092	572,188	652,568	744,974	770,268	876,132	693,022	566,870	571,692	592,034	572,806	750,130	-	7,362,683.12
Change in Cash		816,423	98,182	(21,103)	(964)	(307,902)	318,682	350,278	(115,524)	219,892	(291)	(159,141)	-	1,198,529.58
Cash Balance Beginning of period		4,897,078	5,713,501	5,811,682	5,790,579	5,789,615	5,481,713	5,800,395	6,150,673	6,035,148	6,255,040	6,254,749	6,095,608	4,897,078.02
Cash Balance End of Current Period		5,713,501	5,811,682	5,790,579	5,789,615	5,481,713	5,800,395	6,150,673	6,035,148	6,255,040	6,254,749	6,095,608	6,095,608	6,095,607.60

Cash Balance Reserved by Board for Capital Projects	1,408,904	1,408,904	1,731,382	1,731,382	1,731,382	1,731,382	1,731,382	1,731,382	1,731,382	1,731,382	1,731,382	1,731,382	-	-
Unrestricted Cash Balance	4,304,597	4,402,778	4,059,196	4,058,233	3,750,330	4,069,012	4,419,290	4,303,766	4,523,658	4,523,658	4,523,367	4,364,225	6,095,608	6,095,607.60

NOTICE OF PUBLIC HEARING

In accordance with 39-423, Idaho Code, the Budget Committee of Eastern Idaho Public Health (consisting of the chairman of the eight participating counties' Boards of County Commissioners) will meet to consider the Fiscal Year 2021 budget request of Eastern Idaho Public Health.

PUBLIC NOTICE IS HEREBY GIVEN that the Budget Committee of Eastern Idaho Public Health will meet on **Thursday, June 18, 2020 at 9:00 a.m.** and the public is invited to participate virtually:

Join Zoom Meeting
<https://zoom.us/j/172496282>
Dial In: (301) 715-8592
Meeting ID: 172 496 282

This meeting is being held for the purpose of considering and fixing a final budget for Eastern Idaho Public Health for the period beginning July 1, 2020, and ending June 30, 2021. The proposed budget request of Eastern Idaho Public Health is \$8,072,423.

At this time, any taxpayer may participate and be heard upon any part of the budget.

The following table sets forth the amounts to be appropriated and contributed by each county within the boundaries of Eastern Idaho Public Health.

AMOUNT APPROPRIATED BY COUNTY

Bonneville	\$565,415
Clark	\$5,593
Custer	\$28,870
Fremont.....	\$82,406
Jefferson	\$136,602
Lemhi.....	\$43,293
Madison.....	\$176,589
Teton	\$81,935

The detailed budget proposal may be examined online [here](#):

EASTERN IDAHO PUBLIC HEALTH
1250 Hollipark Drive
Idaho Falls, ID 83401

www.EIPH.Idaho.gov

**EASTERN IDAHO PUBLIC HEALTH
SUBGRANT SUMMARY**

6/18/20

NEW, RENEWED, & AMENDED SUBGRANTS

Subgrant/Contract Title	Grantor/Contractor	N (New) R(Renew) A(Amend)	Start Date	End Date	Last Funding Amount	New Funding Amount	Comments
Epi Surveillance	IDHW	A5	7/1/2017	6/30/2021	\$46,203.00	\$43,359.00	Extend 1 year
HIV & STD Prevention	IDHW	A1	1/1/2020	12/31/2020	\$94,863.00	\$16,415.00	Added funding for Hepatitis C treatment services
HIV/AIDS Surveillance	IDHW	A6	5/17/2018	12/31/2020	\$2,988.00	\$2,988.00	6 month renewal
Oral Health	IDHW	A2	7/1/2019	5/31/2020	\$68,399.00	(\$11,800.00)	
Oral Health	IDHW	R	6/1/2020	5/31/2021	\$68,399.00	\$47,500.00	Revised annual renewal
Partnership for Success	Idaho Office of Drug Policy	A1	7/1/2020	9/15/2020	\$175,868.11	\$0.00	extending until 9/15 due to COVID pandemic
Perinatal Hepatitis B	IDHW	A3	1/1/2017	6/30/2021	\$4,100.00	\$4,100.00	Extend 1 year
Public Water Systemes	IDHW	A1	7/1/2020	6/30/2021	\$167,138.00	\$167,138.00	Annual Renewal
TB Control	IDHW	A1	1/1/2020	12/31/2020	\$7,803.00	\$7,677.00	Added Funding